

# Old Windsor Parish Council

**MINUTES OF THE ANNUAL STATUTORY MEETING**  
**HELD AT THE OLD CHAPEL MEETING ROOM, CHURCH ROAD**  
**ON WEDNESDAY 26<sup>TH</sup> MAY 2010 AT 7.30 P.M.**

PRESENT: Cllrs. I.A. Troughton (Chairman) M. V. Beer, A. C. Brown, Mrs J. K. Dawson,  
R. Green, P. D. Jacques, Mrs L. C. Jones, Mrs C. Sampson  
Mr G. J. Leaver (Clerk)  
Mr John Lee

APOLOGIES: Cllrs C. R. Andrews, Mrs J. G. Marsh, T. Branwhite

There was 1 member of the public present.

**Cllr. I. A. Troughton in The Chair.**

**01/10 ANNOUNCEMENTS**

It was noted that the two current vacancies on the Parish Council would be formally advertised on the Parish Council notice boards with effect from Friday 28.05.10.

Information was also provided to all members noting that the proposed Planning Parish Roadshow, originally scheduled for the 14<sup>th</sup> June 2010 had been rescheduled for the 20<sup>th</sup> July.

**02/10 PUBLIC QUESTION TIME**

Although not a scheduled item on the agenda for this meeting, with the agreement of members the Chairman allowed a question from Mr C. R. Beever.

‘What actions were to be taken to measure the pollution levels in Straight Road with particular reference to the junction with Church Road following the reduction of the long standing 40mph speed limit to 30mph?’

The Chairman indicated that he could not give an answer at this time but would in due course provide the necessary details both to Mr Beever and the Council.

**03/10 ELECTION OF CHAIRMAN**

RESOLVED that it be noted that having been proposed by Cllr. Mrs L. C. Jones and duly seconded by Cllr Mrs J. K. Dawson that Cllr. I. A. Troughton was appointed by a unanimous vote to serve as Chairman of The Council for the ensuing municipal year.

**04/10 DECLARATION OF ACCEPTANCE OF OFFICE**

RESOLVED that it be noted that Cllr. I. A. Troughton made his Declaration of Acceptance of Office.

In so agreeing to accept the appointment Cllr Troughton indicated that he hoped during the coming 12 months to the end of the current Council the following aims be achieved.

- a) To ensure closer working arrangements between Parish and Borough Council members.
- b) Improve Parish Council representation on other organisations.
- c) Complete the introduction of revised and updated Standing Orders and Financial Regulations.
- d) Strive towards Old Windsor Parish becoming a ‘Quality’ Council.
- e) Increase the amount of training provided for members.

In conclusion he noted that all of his aims would increase the workload for all those involved in the Parish Council.

**05/10 APPOINTMENT OF VICE-CHAIRMAN**

RESOLVED that it be noted that having been proposed by Cllr. Mrs L. C. Jones and duly seconded by Cllr. R. Green that Cllr. Mrs J. K. Dawson was appointed by a unanimous vote to serve as Vice-Chairman of the Council for the ensuing municipal year.

**06/10** **TERMS OF REFERENCE, FREQUENCIES AND TIMES OF MEETINGS**

The Clerk reported that there had no requests for any changes and in any event in light of the fact that this was the last year of the current Council it might be considered inappropriate to make any changes at this time. **Agreed.**

**07/10** **APPOINTMENT OF LEAD MEMBERS**

It was agreed that the following Lead Members be appointed with immediate effect.

a) Policy and Finance

It was proposed by Cllr Mrs J. K. Dawson, seconded by Cllr I. A. Troughton, and resolved that Cllr Mrs L. C. Jones be appointed Lead Member for Policy & Finance for the ensuing Municipal Year.

b) Planning

It was proposed by Cllr Mrs L. C. Jones, seconded by Cllr R. Green, and resolved that Cllr M. V. Beer be appointed Liaison Member for Planning for the ensuing Municipal Year.

c) Environment

It was proposed by Cllr Mrs L. C. Jones, seconded by Cllr M. V. Beer, and resolved that Cllr C. R. Andrews be appointed Lead Member for Environment for the ensuing Municipal Year.

d) Appointment of Flood Warden

It was proposed by Cllr M. V. Beer, seconded by Cllr Mrs L. C. Jones, and resolved that Cllr R. Green be appointed Flood Warden for the ensuing Municipal Year.

**08/10** **APPOINTMENT OF DEPUTY LEAD MEMBERS**

It was agreed that the following Deputy Lead Members be appointed with immediate effect.

a) Policy and Finance

It was proposed by Cllr Mrs L. C. Jones, seconded by Cllr R. Green, and resolved that Cllr Mrs J. K. Dawson be appointed Deputy Lead Member for Policy & Finance for the ensuing Municipal Year.

b) Planning

It was proposed by Cllr I. A. Troughton, seconded by Cllr R. Green, and resolved that Cllr P. D. Jacques be appointed Deputy Lead Member for Planning for the ensuing Municipal Year.

c) Environment

It was proposed by Cllr I. A. Troughton, seconded by Cllr Mrs L. C. Jones, and resolved that Cllr R. Green be appointed Deputy Lead Member for Environment for the ensuing Municipal Year.

**09/10** **APPOINTMENT OF REPRESENTATIVES TO OTHER BODIES (APPENDIX 'A')**

Members gave consideration to the current appointments as set out in a list attached to the agenda and agreed that the revisions now made be approved and advised to the relevant organisation.

**10/10** **PROGRAMME OF MEETINGS**

The Clerk submitted details of a draft Programme of Meetings of this Council, which was agreed and approved for publication.

**11/10 CO-OPTION OF THE ALLOTMENTS REPRESENTATIVE**

In noting the attendance of Mr J. Snapes, it was proposed, seconded and unanimously resolved that he be formally co-opted to the Council. He agreed that in addition to his attendance at the Annual Statutory Meeting he would attend meetings on the four dates now specified.

Consequent upon the information provided the Chairman wished it to be recorded, with the full support of all members, the appreciation of the Parish Council for the efforts made by Mr Snapes and his committee in relation to the day to day management of the site.

THE MEETING CLOSED AT 8.35 P.M.

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**CHAIRMAN**