

Old Windsor Parish Council

MINUTES OF THE COUNCIL MEETING
HELD IN THE OLD CHAPEL MEETING ROOM, CHURCH ROAD,
ON WEDNESDAY 13TH OCTOBER 2010 AT 7.30 P.M

PRESENT: Cllrs. I. A. Troughton (Chairman), C. R. Andrews, M. V. Beer, A. C. Brown,
Miss W. Chan, Mrs J. K. Dawson, R. Green, P. D. Jacques, Mrs L. C. Jones, Mrs J. Mynott,
Mrs J. G. Marsh,
Graham Leaver – Clerk to the Council
John Lee – Trainee Clerk

APOLOGIES: Cllr Mrs C. Sampson

There was 1 member of the public present.

09.431 PUBLIC QUESTION TIME

Mr Gary Wade, Secretary of the Old Windsor Football Club, attended the meeting to pass on to the Council a letter from the Club outlining the background to, action taken and the response to the efforts which the Parish Council had put in place, funded by way of Planning Section 106 Income, to address the need for maintenance works to the two football pitches in the Recreation Ground.

In essence the feelings of the club that this partnership had proved a great success and shown what collaboration could achieve, which on behalf of the Club he thanked the Council and hoped that this type of work could be continued.

Members noted his comments, the fact that the Club, principally by the actions of Mr Wade, continued to undertake work on site and that the Club had offered to fund additional drainage works in the Spring of 2011.

The Chairman, on behalf of the Council, asked Mr Wade to convey to the Club members their appreciation of his comments and the letter.

09.432 MODEL CODE OF CONDUCT

Cllr M.V. Beer declared a personal interest in relation to all the applications to be considered at this meeting, as a member of the Windsor Development Control Panel of the Borough Council, and declared that he would not vote or make a final decision on any of them at this meeting.

09.433 MINUTES OF THE COUNCIL MEETING HELD ON THE 22ND SEPTEMBER 2010

The minutes were approved as a true record and signed by the Chairman.

09.434 CHAIRMAN'S REPORT

The Chairman referred to the following items;

- a) Trainee Clerk – Indicated to members, who responded warmly to the presentation to John Lee of his certificate indicating his success and passing of his first training course 'Working with your Council'.
- b) Advised members of the need to make arrangements for a training course for members of the Council who indicated that on balance a day time session would be most appropriate.
- c) Referred to a recent letter to the Press from a Windsor resident, explained the background and the links that the writer had with Borough Council members and sought the support of the Council for his proposed letter to the Leader of the Council together with copies to David Oram at the Borough Council and Adam Afriyie MP. It was proposed, seconded and unanimously resolved that this action be approved.

09.435 CLERKS REPORT

The Clerk referred to papers which had been issued to all members in the form of the minutes of the Royal Borough Flood Forum held on the 21st September 2010. **Noted.**

09.436 DECISION ITEMS

- a) RBWM Community Wardens – Fixed Penalty Notices.

The Chairman informed members that he was pleased to be able to announce that as part of the expansion of the Borough Councils Warden Service, Old Windsor had been allocated a Warden to deal with matters in the Village on a permanent basis.

In order for these arrangements to work successfully it was necessary for the Parish Council to pass a resolution authorising the Borough Council through its Wardens to take action on land owned by the Council.

It was proposed, seconded and unanimously **resolved** that the Clerk be authorised to submit a list to the Borough Council of the sites to which this arrangement would apply.

It was noted that the new Warden would be attending a meeting of the Parish Council in due course.

09.437 BOROUGH COUNCILLOR'S REPORT

Cllr M. V. Beer provided members with an update of activities including reference to meetings he had attended at the Borough Council. Members **noted** his report.

09.438 REPORTS FROM MEMBERS WHO HAVE ATTENDED MEETINGS ON BEHALF OF THE PARISH COUNCIL

Cllr P. D. Jacques had attended a meeting at Manor Lodge and briefed members as to the matters discussed and information provided.

Cllr M. V. Beer had attended numerous meetings, details of which he had circulated to all members. **Noted.**

Cllr I. A. Troughton had attended a meeting of the Neighbourhood Action Group Chairmen from throughout the Royal Borough who had, in particular, been briefed as to Community Crime Fighters and the emphasis that was now being placed on the recruitment of Special Constables by the Thames Valley Force.

He reminded members of the Annual Review Meeting to be held in the Day Centre on Tuesday 19th October 2010 at 7.30pm.

09.439 PLANNING APPLICATIONS

Parish/Ward: Old Windsor Parish
Appn. Date: 14th September 2010 **Appn No.:** 10/02106
Type: Works To Trees Covered by TPO
Proposal: Consent to re-pollard a Crack Willow
Location: **11 Hartley Copse Old Windsor Windsor SL4 2QG**
Applicant: Mr Kevin Spence
Determination Date: 9 November 2010

JEC

Members had no objections subject to all works being under the control of a Borough Council Arboricultural Officer.

Parish/Ward: Old Windsor Parish
Appn. Date: 13th September 2010 **Appn No.:** 10/02112
Type: Cert of Lawfulness of Proposed Dev
Proposal: Certificate of lawfulness to determine whether a proposed loft conversion with rear dormer, formation of gable ends and front rooflights is lawful
Location: **76 Straight Road Old Windsor Windsor SL4 2RX**
Applicant: Mr Steven Sargood **c/o Agent:** Mr Brian Dyer Harefield Oil Terminal Harvil Road Harefield UB9 6JL
Determination Date: 8 November 2010

BB

Noted.

Parish/Ward: Old Windsor Parish
Appn. Date: 22nd September 2010 **Appn No.:** 10/02196
Type: Non-material Amendment
Proposal: Non material amendment to planning permission 09/02195 (two storey front and rear extensions) for changes to windows and cladding and removal of louvre
Location: **Riverway The Friary Old Windsor Windsor SL4 2NS**
Applicant: Mr Richard Seguin c/o **Agent:** Lewandowski Willcox 130 High Street Eton Windsor SL4 6AR
Determination Date: 20 October 2010

^{BB}
Noted.

Parish/Ward: Old Windsor Parish
Appn. Date: 23rd September 2010 **Appn No.:** 10/02214
Type: Non-material Amendment
Proposal: Non material amendment to planning permission 10/01346 (Construction of a single storey detached dwelling following demolition of existing dwelling) for alteration to the roof
Location: **Kingfisher Ham Island Old Windsor Windsor SL4 2JT**
Applicant: Mr George Spice
Determination Date: 21 October 2010

^{BB}
Noted.

Parish/Ward: Old Windsor Parish
Appn. Date: 29th September 2010 **Appn No.:** 10/02247
Type: Full
Proposal: Single storey rear extension
Location: **36 Straight Road Old Windsor Windsor SL4 2RU**
Applicant: Mr David Mohammed c/o **Agent:** Mrs K Birdseye - KRB Architecture 19 Fidlers Walk Wargrave Reading RG10 8BA
Determination Date: 24 November 2010

^{KD}
Members had no objection.

Parish/Ward: Old Windsor Parish
Appn. Date: 28th September 2010 **Appn No.:** 10/02259
Type: Full
Proposal: First floor side extension
Location: **5 Tudor Lane Old Windsor Windsor SL4 2LF**
Applicant: Mr Michael Ward
Determination Date: 23 November 2010

^{BB}
No objections subject to compliance with parking requirements.

09.440 POLICY & FINANCE

The Lead Member referred to financial information which had been provided to all members, the details of which she was satisfied with but should Councillors have questions these should be addressed to either her, the Clerk, or the relevant Lead Member.

Income and Expenditure for the period 01.07.10 to 30.09.10 inclusive together with the Bank Reconciliation as at 30.09.10

The Clerk had circulated to all members the details of income and expenditure for the period 01.07.10 to 30.09.10 together with the bank reconciliation as at the 30.09.10 which were **noted, approved and accepted.**

The Lead Member reminded the Council of the need to consider the current financial situation, the requirements for the funding of Parish Council activities and the need to commence the process of setting the Precept for 2011/2012 much earlier than in previous years.

Members noted the comments made by Cllr Mrs Marsh regarding the need for careful consideration of expenditure plans for the future.

She further advised that together with Cllrs Mrs J. K. Dawson and Mrs J. Mynott she was reviewing both the Standing Orders and the Financial Regulations of the Council.

09.441 ENVIRONMENT

Cllr Andrews had provided members with a written report as to current activities and provided updated information which was noted.

It was noted that;

- a) Action was needed in regard to the playground access gate.
- b) The need for a response from the Borough Council regarding the Albert Road bench.
- c) Action regarding seats in the Recreation Ground.
- d) That the new litter bins had been installed in the Recreation Ground, although there continued to be concerns about the cost of litter picking. The Chairman reported that he had prepared a revised role specification for a Parish employee to take over these duties.
- e) He would be having a meeting with the management of the Toby Carvery about the maintenance of the dislodged lamp post and a request for them to sponsor the new St Lukes Road flower bed.

The Chairman proposed that, with effect from the 1st April 2011, the Lead Member for Environment should control the maintenance budget. **Noted.** He further suggested that there was a need for Village Disaster Management and proposed that this be lead by Cllr Green. **Noted.**

09.442 PARISH COUNCIL VILLAGE WALK

Members reviewed the report 'Issues Highlighted for further Considered' which had been prepared by Cllr Green and issued with the responses made by the Clerk in bold type.

The following actions were approved;

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| Items 1 & 2 | - | Noted and agreed. |
| Item 6 | - | Quotations to be obtained |
| Item 8 | - | Details to be considered in conjunction with the Clerk |
| Item 13 | - | Cllr Beer to investigate the provision of a mirror by the Borough Council |
| Item 20 | - | Check if the Crown Estate would provide a suitable sign |
| Item 24 | - | Agreed and approved for action |
| Item 26 | - | Further investigation to take place |
| Items 33,3 4
&35 | - | Cllr Green to investigate and report back |
| Item 36 | - | Cllr Beer to take up with Borough Council Officers |
| Item 37 | - | Cllr Green to investigate further and report back |
| Items 38,39,
40,41 & 42 | - | To be investigated by Cllr Green (the Clerk to provide the relevant files) |
| Item 46 | - | To be further investigated |
| Item 47 | - | Cllr M. V. Beer to follow up with Borough Council Officers |

09.443 COUNCILLORS QUESTIONS AND COMMENTS

Cllr M. V. Beer	Submitted a letter from a resident in St Luke's Road regarding maintenance works in the Recreation Ground which was noted.
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09.444 NEXT MEETING

The next Meeting of the Council will be held on 27th October 2010 at 7.30pm in the Old Chapel Meeting Room.

CHAIRMAN

THE MEETING CLOSED AT 9.54PM

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