

# Old Windsor Parish Council

**MINUTES OF THE COUNCIL MEETING**  
**HELD IN THE OLD CHAPEL MEETING ROOM, CHURCH ROAD,**  
**ON WEDNESDAY 30<sup>TH</sup> JUNE 2010 AT 7.30 P.M**

PRESENT: Cllrs. Mrs J. K. Dawson (Vice-Chairman), M. V. Beer, A. C. Brown, R. Green,  
Mrs L. C. Jones  
Graham Leaver – Clerk to the Council  
John Lee – Trainee Clerk

APOLOGIES: Cllrs C. R. Andrews, I. A. Troughton, T. Branwhite

Cllr Mrs J. K. Dawson in the Chair.

There was 1 member of the public present.

## **09.332 ANNOUNCEMENTS**

The Clerk informed members of the following items.

- a) Co-Options to the Council. Confirmation had been received from the Borough Councils Election Officer that there had not been a demand for an election to fill the current vacancies. Accordingly the usual information sheet would be displayed on the Parish Councils notice board as of Friday 2<sup>nd</sup> July for a period of 14 days.
- b) At the request of Thames Valley Police all members had been provided with details of how to respond to incidents of anti social behaviour.
- c) A thanks had been received from the family of the late Phyliss Dingley for the actions taken by the Council together with acknowledgement of the safe receipt of the Councils donation in favour Alzheimers Society which had been made instead of a floral tribute.
- d) Information had been received concerning the performance of ‘A Mid Summer Nights Dream’ at the Beaumont Estate in August.
- e) Cllrs Mrs L. C. Jones and R. Green had requested the inclusion of a Part II item on the agenda for the meeting of the Council scheduled for the 14<sup>th</sup> July 2010 in the terms set out below.  
‘To discuss recent events and communications within the Parish Council’. Details could be obtained from the Clerk.

## **09.333 MODEL CODE OF CONDUCT**

Cllr M.V. Beer declared a personal interest in relation to all the applications to be considered at this meeting, as a member of the Windsor Development Control Panel of the Borough Council, and declared that he would not vote or make a final decision on any of them at this meeting.

## **09.334 MINUTES OF THE COUNCIL MEETING HELD ON THE 9<sup>TH</sup> JUNE 2010**

The minutes were approved, subject to the following amendment, as a true record and signed by the Chairman.

09.321 c)

In the second line replace the word ‘Raynor’ and replace with ‘Rayner’.

09.327

In the first line replace the word ‘where’ with the word ‘were’.

## **09.335 MATTERS ARISING FROM THE ABOVE MINUTES**

Minute 09.317 Announcements

In relation to the item referring to the new village entrance signs it was noted that they were now installed and that one message of congratulations to the Parish Council had been received.

### **09.336 CHAIRMANS REPORT**

In the absence of the Chairman, Mrs J. K. Dawson indicated that the temporary installation of traffic lights at the junctions of Straight Road, St Peters Close and Church Road would be monitored on a daily basis and the responses received collated in order that the impact of the trial could be adequately recorded.

### **09.337 BOROUGH COUNCILLORS REPORT**

A report prepared by Cllr Beer had been circulated, he updated members and his comments were **noted**.

He further commented in support of the views expressed by the Chairman in relation to the traffic light trial.

### **09.338 REPORTS FROM MEMBERS WHO HAVE ATTENDED MEETINGS ON BEHALF OF THE PARISH COUNCIL**

Cllr R. Green had attended a meeting of the Parishes Flood Forum, the minutes would be available in due course but he wished it to be recorded that the Old Windsor priorities for both inspection and action were the Burfield Stream and the Battle Bourne Stream. An inspection by an Environment Agency Officer had already been carried out.

Mr John Lee had attended a VAT course.

### **09.339 PLANNING APPLICATION**

**Parish/Ward:** Old Windsor Parish  
**Appn. Date:** 1st June 2010 **Appn No.:** 10/01173  
**Type:** Full  
**Proposal:** Garage and carport with habitable accommodation above for use as family accommodation ancillary to the main dwelling with link extension, roof alterations to facilitate loft conversion, and two bay windows to front elevation.  
**Location:** **2A Straight Road Old Windsor Windsor SL4 2RL**  
**Applicant:** Miss Denise Buttigieg  
**Determination Date:** 27 July 2010  
DI

**Defer pending further information, due to the lack of detail in the plans submitted.**

**Parish/Ward:** Old Windsor Parish  
**Appn. Date:** 4th June 2010 **Appn No.:** 10/01204  
**Type:** Full  
**Proposal:** Construction of link between main house and outbuildings, insertion of rear dormers to provide ancillary accommodation.  
**Location:** **Burfield Grange 34 Burfield Road Old Windsor Windsor SL4 2LG**  
**Applicant:** Mr Yasser Hussein c/o **Agent:** Mr Anthony Monk - Edgington Spink And Hyne Riding Court Riding Court Road Datchet Berkshire SL3 9LE  
**Determination Date:** 30 July 2010  
DI

**Members had strong objections in relation to this application in that they were of the view that it would be in conflict with Green Belt and Flood Plain policies, appeared to be for business use and in any event no further consideration should be given to applications in respect of this site until such time that all outstanding planning enforcement matters had been concluded.**

**Parish/Ward:** Old Windsor Parish  
**Appn. Date:** 8th June 2010 **Appn No.:** 10/01213  
**Type:** Cert of Lawfulness of Proposed Dev  
**Proposal:** Certificate of lawfulness to determine whether converting the existing hipped roof to a gable and a proposed rear dormer and a single storey rear extension are lawful  
**Location:** **4 Mills Spur Old Windsor Windsor SL4 2ND**  
**Applicant:** Mr Hussain Ahmed c/o **Agent:** Mr Kunal Sangwan Flat 24 Highland Court 87 Gordon Road London E18 1RE  
**Determination Date:** 3 August 2010  
ADJ

**Noted.**

**09.340 BOROUGH COUNCIL PLANNING APPLICATION DECISIONS**

- 10/00921**      **3 Crofters.** Single storey rear extension and loft conversion. **PERMISSION**  
**10/00983**      **10 Follett Close.** Certificate of Lawfulness to determine whether the  
proposed outbuilding is lawful. **LAWFUL**  
**10/01058**      **10 Warrington Spar.** Single storey side and rear extension following  
demolition of detached garage. **PERMISSION**

**09.341 PLANNING MATTERS**

The Clerk reported receipt from Surrey County Council concerning the ‘Surrey Minerals Plan’ relating to 1) The submission of documents to the Secretary of State for independent examination and 2) Consultation from 25 June to 6 August on the revised environmental report.

The covering letter and notes together with a CD copy of the relevant reports had been passed to Cllr R. Green who had originally dealt with this matter and reported to the Council. His observations would be received in due course.

The Clerk reminded members of the need of them to advise him as quickly as possible as to their attendance or otherwise at the Planning and Development Parish Roadshow on Tuesday 20<sup>th</sup> July 2010.

**09.342 REVIEW OF OLD WINDSOR SCHEMES PROPOSED FOR FUNDING BY SECTION 106 INCOME**

The Clerk reminded members of the necessity to respond to the Borough Council in respect of the updating of the projects list in the Developers Contributions Supplementary Planning Document (SPD).

Cllr Mrs L. C. Jones in reminding members of the problems associated with the allocation of Section 106 funds in respect of the redevelopment of the Randall Court site, proposed, and it was agreed that this matter be deferred to the next meeting of the Council at which the Chairman, the Lead Members for Finance and Policy and Environment would report in more detail.

The Clerk was instructed to inform the Borough Councils Section 106 Special Projects Officer that this Parish Council submission could not comply with the deadline set in her email of the 9<sup>th</sup> July.

**09.343 ENVIRONMENT**

In the absence of the Lead Member for Environment Cllr R. Green briefly commented on environmental matters including reference to the legal opinion relating to the Parish Churchyard wall, the Thames Water land adjacent to the Recreation Ground, his flood warden activities and that he had made arrangements to meet with a Senior Borough Council Officer concerning his investigations into the updating of bylaws in respect of land and property owned by the Parish Council.

Cllr M. V. Beer raised the matter of the outstanding reinstatement works in the Recreation Ground following the removal of the old playground area many months ago. He was of the view that this work should have been completed a long time ago.

In response the Clerk indicated that of course it was on the outstanding works list and would be dealt with when an appropriate occasion arose. He further commented that it was of course the case that all such outstanding items would need to be considered by the Parish at a future meeting.

