

# Old Windsor Parish Council

**MINUTES OF THE COUNCIL MEETING**  
**HELD IN THE OLD CHAPEL MEETING ROOM, CHURCH ROAD**  
**ON WEDNESDAY 29<sup>TH</sup> JUNE 2011 AT 7.30 P.M**

PRESENT: Cllrs. M. V. Beer, Miss W. Chan,  
Mrs J. K. Dawson (Vice Chairman), R. Green, Mrs L. C. Jones, Mrs J. Mynott  
John Lee – Assistant Clerk  
Graham Leaver – Clerk to the Council  
Mr A. Jacks - Visitor

APOLOGIES: Cllr C. R. Andrews

**11.040 ANNOUNCEMENTS**

The Vice Chairman took the opportunity to welcome Mr Jacks to the meeting.

**11.041 PPUBLIC QUESTION TIME**

There were no members of the public present.

**11.042 MODEL CODE OF CONDUCT**

Cllr M.V. Beer declared a personal interest in relation to all the applications to be considered at this meeting, as a member of the Windsor Development Control Panel of the Borough Council, and declared that he would not vote or make a final decision on any of them at this meeting.

**11.043 MINUTES OF THE COUNCIL MEETING HELD ON THE 8<sup>TH</sup> JUNE 2011**

The minutes were approved as a true record and signed by the Vice Chairman.

**11.044 MATTERS ARISING FROM THE ABOVE MINUTES**

No matters arising.

**11.045 CHAIRMAN'S REPORT**

The Vice Chairman reported that no reply has been received from BAA regarding our bid for funding but an answer was imminent. In future we will be seeking funding for projects at a much earlier stage.

**11.046 CLERKS REPORT**

The Clerk reported that Mrs Engles had now retired as our cleaner and that we should now advertise for a replacement. Cllr M. V. Beer requested that we obtain a door mat to help keep the dirt out at the Meeting Room.

**11.047 BOROUGH COUNCILLORS REPORTS**

Cllr. M. V. Beer gave a brief report regarding the status of the independents at the borough.

**11.048 REPORTS FROM MEMBERS WHO HAVE ATTENDED MEETINGS ON BEHALF OF THE COUNCIL**

Several members had attended the RBWM Neighbourhood Planning Meeting at Datchet Village Hall. This event was to give local organisations the chance to give their opinion on the forthcoming planning system that will see Old Windsor, Datchet, Horton and Wraysbury grouped as one to design their own neighbourhood plans. Most members thought it useful but need to wait and see what the outcome is.

Cllr R. Green attended a meeting at the Almshouses regarding refurbishment of the properties.  
Cllr J. K. Dawson attended the Parish Conference where the main topic was services.

## 11.049 PLANNING APPLICATIONS

**Parish/Ward:** Old Windsor Parish  
**Appn. Date:** 3<sup>rd</sup> June 2011 **Appn No.:** 11/01361  
**Type:** Full  
**Proposal:** Side Dormer to facilitate loft conversion  
**Location:** **9 Albany Road, Old Windsor, SL4 2QD**  
**Applicant:** Mr A Morgham **c/o Agent:** Mr Martin Clayton – MC Designs. 21 Voller Drive, Reading, Berks. RG31 4SE.  
**Determination Date:** 29th July 2011

DI

**Members had No Objections.**

**Parish/Ward:** Old Windsor Parish  
**Appn. Date:** 8<sup>th</sup> June 2011 **Appn No.:** 11/01413  
**Type:** Full  
**Proposal:** Rear conservatory.  
**Location:** **29 Orchard Road, Old Windsor SL4 2RZ**  
**Applicant:** Mr R Drury **c/o Agent:** Anglian Home Improvements National Planning Administration, PO Box 65, Norwich. NR6 6EJ.  
**Determination Date:** 3<sup>rd</sup> August 2011

DI

**Members had No Objections. Cllr M. V. Beer registered a personal interest**

**Parish/Ward:** Old Windsor Parish  
**Appn. Date:** 1<sup>st</sup> June 2011 **Appn No.:** 11/01434  
**Type:** Works to Trees covered by TPO  
**Proposal:** Crown lift by 2 metres, crown reduce by 25% and crown thin by 20% a Holly Tree  
**Location:** **19 Harwood Gardens, Old Windsor SL4 2LJ**  
**Applicant:** Mrs Helen Sheehy  
**Determination Date:** 27th July 2011

**Members had No Objections subject to approval by the Borough's Arboricultural Officer**

**Parish/Ward:** Old Windsor Parish  
**Appn. Date:** 2nd June 2011 **Appn No.:** 11/01453  
**Type:** Discharge of condition  
**Proposal:** Details required by condition 2 (sample of brickwork and slate) of planning permission 10/02032 Two storey rear extension and single storey side extension  
**Location:** **Kingsbury Cottage, Church Road, Old Windsor SL4 2JW**  
**Applicant:** Herbert J Stribling and Partners  
**Determination Date:** 28<sup>th</sup> July 2011

ASL

**Members had No Objections.**

**Parish/Ward:** Old Windsor Parish  
**Appn. Date:** 7<sup>th</sup> June 2011 **Appn No.:** 11/01461  
**Type:** Certificate of Lawfulness  
**Proposal:** Certificate of Lawfulness to determine whether a proposed rear dormer to facilitate a loft conversion is lawful.  
**Location:** **17 Follett Close, Old Windsor SL4 2NZ**  
**Applicant:** Mrs Gisela Hoogers **c/o Agent:** A1 Lofts. A1 Loft Project Management Services, Tamchester House, Pretoria Road, Chertsey, Surrey. KT16 9LW.  
**Determination Date:** 2nd August 2011

JYG

**Noted**

**Parish/Ward:** Old Windsor Parish  
**Appn. Date:** 15<sup>th</sup> June 2011 **Appn No.:** 11/01585  
**Type:** Full  
**Proposal:** Erection of a timber shelter.  
**Location:** **The Royal (Crown Aided) School, Windsor Great Park, Old Windsor, SL4 2HP**  
**Applicant:** Mrs Claire Murray  
**Determination Date:** 10th August 2011

ADJ

**Members had No Objections.**

**Parish/Ward:** Old Windsor Parish  
**Appn. Date:** 22<sup>nd</sup> June 2011 **Appn No.:** 11/01608  
**Type:** Discharge of Condition  
**Proposal:** Details required by condition of planning permission 09/02528/FULL Construction of a detached 5 bedroom house and detached double garage and front gate and wall following demolition of existing  
**Location:** **52 Burfield Road, Old Windsor SL4 2LP**  
**Applicant:** Henry Nash – C N Associates LLP  
**Determination Date:** 17th August 2011

JYG

**Clarification needed on what condition ?**

### **BOROUGH COUNCIL PLANNING APPLICATION DECISIONS**

- 11/00844 Public Conveniences, St Lukes Road.** Conversion, extension & alterations to existing public conveniences to create a Parish Office and a Police Point. **PERMITTED**
- 11/00983 55 Albany Road.** Detached Outbuilding (retrospective). **WITHDRAWN**
- 11/01110 78 Straight Road.** Rear extension and front porch and alterations to roof to provide additional accommodation to include side gables and rear dormers. **PERMITTED.**
- 11/01122 Monks Walk, The Friary.** Replacement garage with pitched roof and front entrance porch. **PERMITTED**
- 11/01151 3 Ricardo Road.** Rear Conservatory. **PERMITTED.**
- 11/01160 Rosemary Cottage, 102 St Lukes Road.** Consent to convert the existing garage into habitable accommodation. **PERMITTED**
- 11/01170 Sinametella, The Friary.** Two storey, part first floor rear extension. **PERMITTED**
- 11/01183 7 Glebe Road.** Single storey side extension. Single storey outbuilding and the conversion of the garage to habitable accommodation (retrospective) **PERMITTED**
- 11/01461 7 Follett Close.** Certificate of Lawfulness to determine whether a proposed rear dormer to facilitate a loft conversion is lawful. **PERMITTED DEVELOPMENT.**

### **11.050 ENVIRONMENT**

The Deputy Lead Member presented Environment and dealt with members questions.

In regard to the following items it was noted that;

- a) Cllr L. C. Jones proposed not suing the contractor for the damage to the grass. Seconded by Cllr R. Green.
- b) That a letter be written to the club regarding removal of the flower baskets.
- c) Cllr C. R. Andrews and John Lee to work on the Community Hub Loan Bid.
- d) Funding had been approved for the Old Windsor Flood Bund but funding is not available.

Cllrs M. V. Beer and R. Green spoke about aircraft noise levels increasing. The damage to the Aerial Runway in the recreation ground was discussed and is an Agenda Item for the next meeting. The need for a comprehensive hard copy for future Public Loan Board applications was agreed.

**11.051 POLICY & FINANCE**

Pink slip was approved.

The payroll for parish council employees will be taken over by a new company from 1<sup>st</sup> July 2011.

The council agreed to contribute £1000 towards the Parish Tour which is a week of activities for children to be held in August at the recreation ground. The Youth club will make a contribution towards this.

The Old Windsor Community Interest Company will be making a contribution towards the cost of the flower basket frame recently installed in the raised bed in St Lukes Road.

**11.052 NEIGHBOURHOOD ACTION GROUP**

There has been no meeting of the Neighbourhood Action Group since the last meeting.

**11.053 AGENDA ITEMS FOR NEXT MEETING**

A discussion regarding our progress towards Quality Council status.

The Aerial Runway – repair or replace?

Memorial Hall car park – security.

Funding for the Flood Bund.

The Annual Village Walkabout.

Crime in the village

**11.054 COUNCILLORS QUESTIONS AND COMMENTS**

Cllr R. Greenwishes to attend the NALC conference in Sheffield which was agreed.

**11.055 NEXT MEETING**

The next Meeting of the Council will be held on 13<sup>th</sup> July 2011 at 7.30pm in the Old Chapel Meeting Room.

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**CHAIRMAN**

THE MEETING CLOSED AT 9.30PM