

**Minutes of a meeting**  
**of**  
**the Board of Directors of**  
**The Old Windsor Community Interest Company (“the Company”)**  
*(registered in England and Wales with company number 7021486)*

**duly convened and held at Parish Meeting Room, Old Windsor, England,**  
**on 11th May 2010 at 7.30pm**

**Present:** John Lee (in the chair)  
Duncan Pollock  
Christine Harris  
Tony Troughton  
Steve Pilgrim  
Dave Pinkstone  
Lynne Jones  
Steve Winton

**Apologies for  
absence received  
from:** None

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**1. Opening**

John Lee opened the meeting noting that due notice of the meeting had been given to each director and that a quorum was present. Accordingly, Mr Lee declared that the meeting was duly convened and constituted.

**2. Directors’ Interests**

Each director present confirmed that they had no direct or indirect interest in any way in the business to be considered at the meeting which were required to be disclosed by section 177 of the Companies Act 2006 and article 13 of the articles of association of the Company.

**3. Minutes of meeting of 25th February 2010**

Approved as a correct record and signed by the Chairman

#### **4. Correspondence**

Duncan Pollock confirmed that the only correspondence had been with possible contractors relating to future projects which would be reported on later.

#### **5. Finance**

Lynne Jones advised that the bank account had been moved to the HSBC Bank in Dedworth Road, Windsor from their Egham branch.

She reported that our current credit balance was £4028.72.

#### **6. Future Projects**

##### **(a) Play Area /Youth Club Improvement on Recreation Ground:**

Tony Troughton reported that following a visit from Borough Councillor Eileen Quick to the Youth Club it was hoped that the Borough Council would refurbish the Club. It was also planned that the tarmaced area immediately outside the Club would have a perimeter wall erected to give better definition to the Club premises.

##### **(b) Provision of catering/picnic facilities at and near the Youth Club:**

Steve Pilgrim confirmed that he would report on progress at the next meeting. Tony Troughton advised that should a contract be entered into for the provision of catering services it should be with the CIC and not the Parish Council.

##### **(c) Replacement of fencing between Ricardo Road and Straight Road:**

Dave Pinkstone agreed to research further options.

**(d) New war memorial or other suitable feature on grassed area at end of St. Lukes Road:**

Steve Winton reported that he had researched possible options and had discovered that funding might be available for improving or renovating existing war memorials from bodies such as the War Memorials Trust. No funding however is available for installing new memorials. He agreed to look into the possibility of moving the existing memorial in the entrance of the Memorial Hall to the grassed area at the top of St Lukes Road. He would also consider the installation of some village identification feature on the same area.

**(e) Re-painting of directional sign opposite the Bells of Ouseley:**

Now that Spring had arrived Dave Pinkstone agreed to arrange the cleaning and possible painting of the sign opposite the Bells of Ouseley and also the one at the bottom of Priest Hill.

**(f) Village Entry Signs:**

Duncan Pollock reported that following advice from the Community Council of Berkshire he had begun to prepare an application for COMMA funding which, among other matters, required us to obtain a further quotation for design, supply and installation of the signs. He had just received a very competitive quotation from Medash Signs of Ashford, Kent. The total cost was £690 + VAT, very much lower than that from Green Brothers who had supplied the entry signs to Windsor.

Tony Troughton proposed, seconded by Steve Winton, that we accept the quotation from Medash Signs subject to final consultation by Duncan Pollock. This was passed unanimously.

Duncan Pollock confirmed that he would shortly visit Medash Signs to finalise the design brief and that he would circulate the draft design to Board Members for their comments before production of the signs began.

## **7. Publicity**

It was agreed that we should use the launch of the entry signs to help publicise the work of the CIC and Lynne Jones agreed to approach Adam Afriyie MP to request him to officiate at the launch. Tony Troughton advised that Borough Councillor Colin Rayner should also be invited to attend.

**8. Any Other Business:**

Duncan Pollock agreed to contact Richard Smith at Beaumont Estate to see whether they would be interested in becoming members of the CIC.

Dave Pinkstone agreed to give Duncan Pollock details of a suitable contact at South West Trains so that we could approach them regarding possible future sponsorship of projects.

**9. Next Meeting**

Tuesday 6th July 2010 at 7.30pm

There being no further business the Chair closed the meeting.

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Chairperson

Date.....