

**Minutes of a meeting**  
**of**  
**the Board of Directors of**  
**The Old Windsor Community Interest Company (“the Company”)**  
*(registered in England and Wales with company number 7021486)*

**duly convened and held at Parish Meeting Room, Old Windsor, England,**  
**on 25th February 2010 at 7.30pm**

**Present:** John Lee (in the chair)  
Duncan Pollock  
Christine Harris  
Tony Troughton  
Steve Pilgrim  
Dave Pinkstone  
Steve Winton  
Lynne Jones

**Apologies for  
Absence:** None

---

**1. Opening**

John Lee opened the meeting noting that due notice of the meeting had been given to each director and that a quorum was present. Accordingly, Mr Lee declared that the meeting was duly convened and constituted.

**2. Directors’ Interests**

Each director present confirmed that they had no direct or indirect interest in any way in the business to be considered at the meeting which were required to be disclosed by section 177 of the Companies Act 2006 and article 13 of the articles of association of the Company.

**3. Minutes of meeting of 26th November 2009**

Approved as a correct record and signed by the Chairman.

#### **4. Correspondence**

Duncan Pollock confirmed that he had now received a letter from the Parish Council confirming their contribution of £2000 towards the cost of the village entry signs.

He also confirmed that he had received the funding application forms from 'Awards for All', part of the Big Lottery.

#### **5. Finance**

Lynne Jones confirmed that our bank account was now with HSBC Bank in Egham and she would shortly change the account name to Old Windsor Community Interest Company.

#### **6. Future Projects**

##### **(a) Provision of catering/picnic facilities on the Recreation Ground:**

Lynne Jones reported that the provision of picnic tables near to the play area would be included in the Parish Council budget for the next financial year. Contact would be made with the Borough Council regarding future improvements to the play area equipment on the recreation area.

##### **(b) Replacement of fencing between Ricardo Road and Straight Road:**

John Lee reported that the installation of hedging was cost prohibitive and not really suitable and that metal fencing would probably cost about £2500. Dave Pinkstone agreed to find out if he could get more competitive quotes for this work.

##### **(c) New war memorial or other suitable feature on grassed area at end of St. Lukes Road:**

Tony Troughton reported that he had recently had 3 emails from local residents concerning the war memorial. Steve Winton agreed that he would seek advice on this project from the War Graves Commission.

##### **(d) Re-painting of directional sign opposite the Bells of Ouseley:**

Dave Pinkstone agreed to follow this up.

#### **7. Publicity**

Duncan Pollock agreed to produce by the next meeting a draft advert for use in the Carnival Programme. The cost for a half page ad. would be £80.

## **8. Any Other Business**

Duncan Pollock agreed to find out from the Parish Council Clerk if the 'Grand in the Hand' scheme was still in existence.

Duncan Pollock and the Chairman had booked to go to a conference in Dorking on 11th March run by the South East Rural Towns Partnership. This hopefully would give us fresh contacts and ideas for the future.

John Lee agreed to produce a map of the Recreation Ground at the next meeting.

John Lee agreed to set up an email address for the Company.

John Lee confirmed that Redwoods, the local estate agents, had responded positively when he suggested to them that they might provide future sponsorship of one of our projects.

Dave Pinkstone agreed to follow up with South West Trains on possible sponsorship.

## **9. Next Meeting**

Thursday 25th March 2010 at 7.30pm

There being no further business the Chairman closed the meeting.