



Board Meeting on Monday 3rd November 2008

Held in the Old Chapel Meeting Room

ACTION POINTS & DECISIONS

Present: Tony Troughton in the Chair, Duncan Pollock, John Lee, Lynne Jones and Christine Harris

1. **Apologies for absence :** Nil
2. **Action Points of previous meeting:** Duncan Pollock asked that they include the decision taken, which had been omitted in error, that we should transfer our bank account from Abbey to the HSBC branch in the village. This was agreed by the Board.
3. **Matters arising:** Nil
4. **Finance:** Lynne Jones advised that she now had all the material necessary to write to RBWM concerning their recently received invoice for £7000 in relation to the St. Lukes Road project. The Chairman had produced a draft letter which she would be considering in the next few days. She would then write to RBWM clearly setting out our position. **ACTION: LJ**
5. **Ongoing Matters:**
 - The Chairman confirmed that he would be inviting the Council's Partnership Manager to our December meeting. **ACTION: TT**
 - In the absence of Steve Pilgrim the Chairman agreed to check up on progress on the lighting across the Recreation Ground project so that delays could be kept to a minimum. **ACTION: TT**
 - Duncan Pollock reported that he was still awaiting confirmation from RBWM on an approved location for the village entry sign. **ACTION: DP**

6. Other Matters:

- A decision was taken not to attend the latest Rural Towns Networking Event in Hampshire on 27th November.
- Following the failure to have a quorum (i.e. 12 members) at the AGM on 23rd October the Chairman agreed to ask the Parish Council if we could hold an EGM prior to the next PC meeting. **ACTION: TT**
- Following a request from John Lee, Duncan Pollock agreed to try once again to resolve the legal elements of our desire to convert the Partnership to a Company Limited by Guarantee. **ACTION: DP**
- A decision was taken to ask the Carnival Committee to appoint one of their Committee members to liaise with an appointed Parish Councillor on matters of mutual concern. **ACTION: DP**

7. Next Meeting: Following the decision to hold our meetings on the first Monday in each month, the next meeting would be on Monday 1st December at 7.30pm.

N.B. ALL MEMBERS ARE ASKED TO MAKE A SPECIAL EFFORT TO ATTEND AN EXTRA-ORDINARY GENERAL MEETING AT 7.15PM ON WEDNESDAY 12TH NOVEMBER. (It will last only about 45 minutes.)

**Chairman Tony Troughton, Treasurer Lynne Jones, Secretary Duncan Pollock
Old Windsor Parish Meeting Room, Church Road, Old Windsor, Berks SL4 2PL**