

Old Windsor Community Partnership

Board Meeting on Tuesday 7th April 2009 Old Chapel Meeting Room

Action Points and Decisions

Present: Tony Troughton in the Chair, Duncan Pollock, Lynne Jones and John Lee

1. **Apologies for absence:** Steve Winton, Steve Pilgrim and Christine Harris
2. **Finance:** The Chairman reported that as a result of the meeting held with officers of the Borough Council on 25th March RBWM had rescinded the invoice for £K7 and the matter was now closed. Not only that but they confirmed that they would be using our 'guidance notes for future projects' as they felt that they would provide a sound basis for other groups operating similar projects.
Duncan Pollock congratulated Tony and Lynne on achieving such a satisfactory result for the Partnership.
Lynne Jones reported that we had a credit balance of £4081.44 in our bank account.
3. **Village Entry Signs:** Duncan Pollock reported that we had now received a firm quotation for supply and installation of 2 signs from GB Signs. The total cost would be £5270 plus carriage and VAT. The latter could be recovered by purchasing through the Parish Council.

The following decisions were made:

1. Duncan to follow up the offer to provide us with a suitable image of Edward the Confessor to include on the sign.
2. Duncan to write to the Parish Council to ask them to consider making a contribution to the cost.
3. Part of the cost to be taken from our current finances. Amount to be decided at a future date.
4. Duncan to approach the Schroder Trust to see if they might consider providing funding.
5. All members to advise Duncan of any suitable funders they consider might make a contribution.

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4. **Change of Status:** Duncan Pollock reported that he had now received in draft form all the paperwork necessary to change the Partnership to the Old Windsor Community Interest Company and that copies of the Memorandum and Articles of Association had been emailed to Board Members.

The following decisions were made:

1. Duncan to contact Zurich Insurance to find out whether our change of status will have any impact on our insurance cover. (N.B. This has now been done and Zurich confirm that there will be no difference).
2. All Board Members to confirm to Duncan their current occupations, employers if appropriate and any directorships they currently hold.
3. The number of Board Members to be a minimum of 6 and a maximum of 12.
4. A quorum of the Board to be 4.
5. The 'Asset Locked Body' which would receive any assets should, in the future, the OWCIC be wound up to be the Old Windsor Parish Council.
6. We will create an application form for candidates who wish to become members rather than directors of the CIC and we will invite all members of the Parish Council to apply.
7. The quorum for general meetings to be 12.

It was agreed that the main advantages of making the change of status were to give us greater credibility with possible funders and to give board members the security of only being personally liable to the sum of £1.

5. **Youth Club:** The Chairman advised that no progress had been made on the proposal to improve the facilities largely due to the poor state of Youth Services in RBWM.

6. **Next Meeting:** Due to the early public holiday in May the next meeting would be on **Tuesday 5th May**.