

DATE: 21st May 2009.

TO: **ALL MEMBERS OF THE COUNCIL.**

Dear Sir/Madam

You are hereby summoned to attend the **ANNUAL STATUTORY MEETING** of **THE PARISH COUNCIL** to be held in **THE OLD CHAPEL MEETING ROOM, CHURCH ROAD, OLD WINDSOR**, on **WEDNESDAY 27th MAY 2009**, at **7,30 P.M.**, when it is proposed to transact the business specified in the following Agenda.

Please note that additional items have been added to the standard agenda for this meeting to deal with planning applications, current action list, retention of records and information and football pitch maintenance.

Yours faithfully,

GRAHAM J. LEAVER,
CLERK TO THE COUNCIL.

A G E N D A

1. Apologies and Announcements.
2. To elect a CHAIRMAN of the PARISH COUNCIL for the ensuing year.
3. To receive the CHAIRMAN'S DECLARATION of ACCEPTANCE OF OFFICE.
4. To elect a VICE-CHAIRMAN of the PARISH COUNCIL for the ensuing year.
5. To consider the TERMS OF REFERENCE, FREQUENCIES and TIMES of MEETINGS of the COUNCIL.
6. To appoint the following LEAD MEMBERS and DEPUTIES under the TERMS OF REFERENCE, FREQUENCIES and TIMES of MEETINGS, PREVIOUSLY APPROVED.
 - a) Policy and Resources.
 - b) Planning.
 - c) Environment.
 - d) Emergency Action.

P.T.O.

7. To appoint REPRESENTATIVES to OTHER BODIES, as required, at this time, as set out below:-

MEMORIAL HALL MANAGEMENT COMMITTEE	- 5 Representatives.
OLD WINDSOR UNITED CHARITIES	- 3 Representatives.
OLD WINDSOR YOUTH CLUB	- 1 Representative.
LOCAL AUTHORITIES AIRCRAFT NOISE COUNCIL	- 1 Representative.
WINDSOR & MAIDENHEAD DISTRICT ASSOCIATION OF LOCAL COUNCILS	- 2 Representatives.
BERKSHIRE ASSOCIATION OF LOCAL COUNCILS	- 1 Representative.
CAMPAIGN TO PROTECT RURAL ENGLAND	- 1 Representative.
OLD WINDSOR DAY CENTRE	- 1 Representative.
OLD WINDSOR COMMUNITY PARTNERSHIP	- 3 Representatives.
MANOR LODGE LIAISON COMMITTEE	- 2 Representatives.

*** A list of current representatives is attached.**

8. To approve the Programme of Meetings for the 2009/2010 Municipal Year.

*** Please note attached draft programme.**

9. **Public Question Time**

10. **Model Code of Conduct**

To receive any Declarations of interest from members in relation to matters on this agenda

11. **Planning**

- To consider those applications listed on the attached planning addendum
- Planning Decisions as listed on the attached planning addendum
- 106 Allocations
- Lead Councillor's Report
- Councillors' Questions

12. **Action List**

13. **To resolve action and appoint a sub-group with delegated powers to deal with matters relating to the maintenance of the Recreation Ground football pitches.**

14. **To resolve action and agree a policy concerning the retention of Parish Council records (see enclosed notes).**