

Old Windsor Parish Council

MINUTES OF THE ANNUAL STATUTORY MEETING
HELD AT THE OLD CHAPEL MEETING ROOM, CHURCH ROAD
ON WEDNESDAY 28TH MAY 2008 AT 7.30 P.M.

PRESENT: Cllrs.M. V. Beer, C. R. Beever, R. C. Crawley, Mrs P. A. D. Dingley, Mrs L. C. Jones, J. Lee, A. T. Peach, T. J. Tapping, I. A. Troughton, S. G. Winton
Mr G. J. Leaver (Clerk).

APOLOGIES: Cllr P. D. Jacques

Cllr. A. T. Peach in The Chair.

01/08 ELECTION OF CHAIRMAN.

RESOLVED that it be noted that having been proposed by Cllr. T. J. Tapping and duly seconded by Cllr. J. Lee that Cllr. A. T. Peach was appointed by a unanimous vote to serve as Chairman of The Council for the ensuing municipal year.

02/08 DECLARATION OF ACCEPTANCE OF OFFICE.

RESOLVED that it be noted that Cllr. A. T. Peach made his Declaration of Acceptance of Office and signed the appropriate documents.

Cllr A. T. Peach in The Chair.

03/08 APPOINTMENT OF VICE-CHAIRMAN.

RESOLVED that it be noted that having been proposed by Cllr. Mrs P. A. D. Dingley and duly seconded by Cllr. Mrs L. C. Jones that Cllr. I. A. Troughton was appointed by a unanimous vote to serve as Vice-Chairman of the Council for the ensuing municipal year.

04/08 TERMS OF REFERENCE, FREQUENCIES AND TIMES OF MEETINGS.

The Clerk referred to previous discussions at meetings, at which proposals for a change in the way in which the Parish Council arranged its meetings, and reminded members that the proposal was that for a trial period of 6 months from the date of this meeting, that the appropriate existing Standing Orders of the Council be suspended in order to provide for arrangements whereby there only be meetings of the Council on a twice a month basis.

He further responded to members questions as to the practicalities and arrangements which would be made, as indicated on the draft agenda which had been circulated to all members.

It was proposed by Cllr. T. J. Tapping duly seconded by Cllr. J. Lee and unanimously resolved that the arrangements now proposed be adopted with effect from the date of this meeting for a period of 6 months.

05/08 APPOINTMENT OF LEAD MEMBERS

In light of the decision in minute 04/08, it was agreed that the following Lead and Deputy Lead Members be appointed with immediate effect.

Note: Consequent upon the changed arrangements for a period of 6 months there would be no committees appointed.

It was proposed by Cllr T. J. Tapping seconded by Cllr Mrs P. A. D. Dingley and unanimously resolved that the following appointments be made.

| <u>Area of Activity</u> | <u>Lead Member</u> | <u>Deputy Lead Member</u> |
|--------------------------------|---------------------------|----------------------------------|
| Policy & Resources | Cllr Mrs L. C. Jones | Cllr S. G. Winton |
| Planning | Cllr J. Lee | Cllr T. Tapping |
| Environment | Cllr A. T. Peach | Cllr J. Lee |

06/08 APPOINTMENT OF EMERGENCY ACTION GROUP

Membership: Chairman and Vice-Chairman of Council, Lead and Deputy Lead Members for Policy and Resources, Planning and Environment.

07/08 APPOINTMENT OF CLERKS TERMS AND CONDITIONS WORKING GROUP

Membership: Cllrs A. T. Peach, I. A. Troughton and Mrs L. C. Jones.

08/08 APPOINTMENT OF REPRESENTATIVES TO OTHER BODIES.

Members gave consideration to the current list of appointments as set out in a list attached to the Minutes of the meeting held on the 16th May 2007, and agreed the list as now revised and as attached to these minutes as Appendix 'A'.

09/08 PROGRAMME OF MEETINGS.

The Clerk submitted details of a revised Programme of Meetings of this Council, which was approved for publication.

THE MEETING CLOSED AT 8.33 P.M.

CHAIRMAN