

Old Windsor Parish Council

MINUTES OF THE COUNCIL MEETING
HELD IN THE OLD CHAPEL MEETING ROOM, CHURCH ROAD,
ON WEDNESDAY 7TH OCTOBER 2009 AT 7.30 P.M

PRESENT: Cllrs. I. A. Troughton (Chairman), C. R. Andrews, M. V. Beer, A. C. Brown,
Mrs J. K. Dawson, P. D. Jacques, Mrs L. C. Jones, Mrs C. Sampson
Mrs J. Freeland
John Lee – Trainee Clerk

APOLOGIES: Cllrs C. R. Beever, T. Branwhite
Graham Leaver – Clerk to the Council

09.106 MODEL CODE OF CONDUCT

Cllr M.V. Beer declared a personal interest in relation to all the applications to be considered at this meeting, as a member of the Windsor Development Control Panel of the Borough Council, and declared that he would not vote or make a final decision on any of them at this meeting.

09.107 MINUTES OF THE COUNCIL MEETING HELD ON THE 23RD SEPTEMBER 2009

The minutes were approved, subject to the following amendments, as a true record and signed by the Chairman.

09.095

Add to the last line of the first paragraph ‘, which would be an agenda item for the meeting of the 18th November 2009.

09.108 MATTERS ARISING FROM THE ABOVE MINUTES

09.097 Old Windsor Youth Club

Cllr Troughton has written to the Chief Executive of the Royal Borough as to the staffing problems at the Youth Club and was advised that this would not happen again and the reasons behind it would be looked into. Cllr Beer had also contacted Royal Borough and was advised that moves were being put in place to ensure this problem is sorted out.

09.101 Police Point

The Royal Borough of Windsor and Maidenhead has agreed in principle to the transfer of ownership of the old toilet block in St Lukes Road to the Parish, but no further progress has been made with Thames Valley Police Authority who have failed to understand the need for a Police post in Old Windsor when there is a Police station in Windsor. The geographical separation of the two communities has clearly escaped them. Cllr Troughton will continue to pursue.

09.104 Promotion of Parish Council

It was found that the most significant problem parishioners commented on is with the traffic and parking. A full report will follow.

09.109 CHANGE OF STATUS OF THE OLD WINDSOR COMMUNITY PARTNERSHIP TO THAT OF THE OLD WINDSOR INTEREST COMPANY

The Old Windsor Community Interest Company has been set up; the next step is the transfer of funds and responsibility to this Company. A meeting to decide the future of the Old Windsor Community Partnership will need to be held, possibly on a Parish Council meeting night and this will need to be advertised.

In changing to a Community Interest Company it will greatly reduce liability for individuals, so encouraging new members to become involved.

Cllr Beer expressed his concern in respect of the constitution and that people did not know what was going on.

Cllr Troughton confirmed that an Extraordinary General Meeting would be advertised to decide on the future of the Community Partnership but in view of the involvement of the Parish Council in setting up the partnership, he felt this would be best handled by the EGM preceding a regular Parish Council meeting.

09.110 BOROUGH COUNCILLORS REPORT

Members noted Cllr Beers report which had been previously circulated.

Cllr Beer commented on his visit to Windsor phone-in service at Windsor Police station and wished it be noted that he was impressed with the way it is all handled.

He also commented on;

- a) The replacement of the gate on the parish path.
- b) Gardens in Bloom Competition.
- c) Heathrow Noise Action Plan.
- d) Parking restrictions at both ends of Ouseley Road.
- e) Contacted Trading Standards in regard to the HSBC Bank.

09.111 REPORTS FROM MEMBERS WHO HAVE ATTENDED MEETINGS ON BEHALF OF THE PARISH COUNCIL

Cllr Troughton had attended a meeting of N.A.L.C. in which the training of Clerks and quality councils were discussed. A meeting is to be held on 30.10.09 to advertise the positives of a quality council, Cllrs Mrs J. Dawosn and Cllr Beer would be attending. Mr J. Lee would circulate information in this regard.

Cllr Beer reminded members of the forthcoming Parish Conference.

Cllr Mrs Jones had attended a recent meeting of the Almshouses and reported that there was a vacancy in the bungalows.

09.112 PLANNING APPLICATIONS

Parish/Ward:	Old Windsor Parish	
Appn. Date:	21st September 2009	Appn No.: 09/01806
Type:	Cert of Lawfulness of Proposed Dev	
Proposal:	Certificate of lawfulness to determine whether a proposed replacement sewage treatment works on Crown Land is lawful.	
Location:	Roundwood Sewage Treatment Works Windsor Great Park Windsor	
Applicant:	Mr Andrew Dunning - The Crown Estate	
Determination Date:	16 November 2009	

DJ

NOTED.

Parish/Ward:	Old Windsor Parish	Old Windsor Ward	
Appn. Date:	21st September 2009		Appn No.: 09/01932
Type:	Full		
Proposal:	Front porch and rear conservatory		
Location:	25 St Lukes Road Old Windsor Windsor SL4 2QL		
Applicant:	Mr Michael Simpson	c/o Agent: Mr Stephen Geldsetzer	DME Designs 6 Tilstone Close Eton Wick Windsor SL4 6NG
Determination Date:	16 November 2009		

ASL

No Objection.

09.113 PLANNING DECISIONS

- 09/01445 0 Hartley Copse.** Works to trees covered by TPO. Consent to carry out works to 2 Oak trees, a group of 4 Robinias, incl. felling 1 and works to one pine tree at 1,2,3,4 and 5 Hartley Copse. **CONSENT**
- 09/01549 52 Burfield Road.** Construction of a detached 5 bedroom house and detached double garage and front gate and wall following demolition of existing. **PERMISSION**
- 09/01587 8 Pelling Hill.** Conversion of part of existing garage and existing store area over to provide additional habitable accommodation. **PERMISSION**
- 09/01594 Telephone Kiosk opposite 94 Straight Road.** Replacement of existing public telephone kiosk with kiosk combining public payphone and ATM service. **PERMISSION**
- 09/01611 Red Berries, Ham Island.** Two storey side extension (amendment to permission 08/01417). **PERMISSION**
- 09/01616 46 Meadow Way.** Certificate of lawfulness for the proposed erection of a detached double replacement garage. **LAWFUL**

APPEALS

Parish/Ward: Old Windsor Parish

Appeal Ref.: 09/60101/REF **Planning Ref.:** 09/01031/FULL **PIns Ref.:** APP/T0355/D/09/211037
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Date Received: 13 August 2009 **Comments Due:** **Not Applicable - Householder**

Type: Refusal **Appeal Type:** Written Representation

Description: Single storey side extension to existing annex including the demolition of the existing dwelling

Location: **Kingfisher Ham Island Old Windsor Windsor SL4 2JT**

Appellant: Mr Gordon Spice c/o **Agent:** Mr P M Salmon Camber Broad Lane Bracknell Berks RG12 9BY

The appeal was dismissed.

09.114 POLICY & RESOURCES

The Lead Member had little to report apart from the need for members to think about the next years Precept, any comments to the Lead Member by the 04.11.09. The budget/precept will be an agenda item at the meeting scheduled for the 18th November 2009.

09.115 ENVIRONMENT

The Lead Member referred to the following items which were dealt with as indicated.

- Church Road Cemetery Railings – Work has halted due to the weather.
- Parish Church Boundary Wall – It has been ascertained that the Parish Council it is the responsibility of the Parish Council, confirmation of this to be issued to all members
Cllr Andrews had met with a Conservation Officer, the Church, which includes the wall is a Grade II* Listed Building. The wall needs to be made safe and Cllr Andrews is awaiting quotations from 2 scaffolding contractors.
It was also advised that the Oxford Diocese and the Perocial Church Council be informed of the situation. A full survey of the wall is required, as and when funds allow it.
- The Old Chapel Meeting Room – A site meeting had been carried out and it was found that there are signs of potential problems in the future. The immediate problem is a crack in one end wall which extends from above the window surround to ground level. Cllr Andrews to obtain costs for a full survey of the whole building.

Although not present Cllr Beever had enquired about progress of the Recreation Ground football pitches. He was advised that a meeting had been arranged for November.

Cllr Andrews asked who is responsibility for the trees in the Church Yard and was advised that it was the responsibility of the Parish Council and it was suggested that a Borough Tree Officer be asked to have a look at the trees and advise on any action necessary.

09.116 ACCESS TO THE OLD CHAPEL MEETING ROOM

Cllr Troughton advised members on the previous discussion in regard to the keys to the Old Chapel.

It was agreed that the discussion of opening times be on the agenda of the next meeting.

Cllr Beer informed members that the letterbox did not allow the post to fall to the ground and requested action on this.

09.117 NEIGHBOURHOOD ACTION GROUP

A meeting of the Neighbourhood Action Group Annual Review incorporating the Neighbourhood Watch will be taking place on 14th October 2009 at 7.30pm in the Memorial Hall.

09.118 CHAIRMAN'S REPORT

The Chairman informed members that he had received an email from a Parishioner who is interested in becoming a Councillor.

A letter regarding the closure of the HSBC Bank had been sent to the Director of the Bank.

09.119 PARISH COUNCIL ADMINISTRATION

A record of outstanding letters needs to be established to enable them to be followed up.

Cllr Troughton suggested that the white memo board installed in the Parish meeting room be used for this purpose.

09.120 COUNCILLORS QUESTIONS AND COMMENTS

Cllr Mrs L. C. Jones

Expressed her concern at the manner in which the Development Control Panel dealt with the Shaw Court Development and believes that they were misled by the developers. Cllr Mrs Jones and Cllr Troughton put together a letter to the Planning Officers and the Development Control Panel.

Cllr M. V. Beer

Advised members of the Lower Thames Flood Risk in which there are 3 further flood relief channels proposed by the EA one of which will protect Old Windsor.

09.121 NEXT MEETING

The Next Meeting of the Council will be held on 21st October 2009 at 7.30pm in the Old Chapel Meeting Room.

CHAIRMAN

THE MEETING CLOSED AT 9.38PM