

# Old Windsor Parish Council

**MINUTES OF THE COUNCIL MEETING**  
**HELD IN THE OLD CHAPEL MEETING ROOM, CHURCH ROAD,**  
**ON WEDNESDAY 18<sup>TH</sup> NOVEMBER 2009 AT 7.30 P.M**

PRESENT: Cllrs. I. A. Troughton (Chairman), C. R. Andrews, M. V. Beer, A. C. Brown,  
Mrs J. K. Dawson, R. Green, P. D. Jacques, Mrs L. C. Jones, Mrs J. G. Marsh,  
Mrs C. Sampson  
John Lee – Trainee Clerk  
Graham Leaver – Clerk to the Council

## **09.151 POLICY & RESOURCES**

The Lead Member provided members with details of the results of the work she had undertaken in conjunction with the Clerk in relation to the budget for the current financial year and the implications of balances brought forward from the financial years 2007/2008 and 2008/2009 which indicated that the programme of works approved for 2009/2010 could be completed.

It was also clear that other works might well be able to be funded during the current year.

Her recommendations were based on a judgement which confirmed that the Council's previous decision in principle to repay local funding in respect of the children's play area should be carried out, members agreed this course of action. It was noted that the repayment to the Public Works Loan Board would be £40,000.00 (Forty Thousand Pounds).

Consequent upon the Lead Member's comments the Chairman, with the support of the Council, indicated his suggestion that with effect from the revised budget 2009/2010 a clear distinction be made between annual maintenance work and capital projects.

Cllr Mrs Jones once again asked members to provide her, the Chairman or the Clerk with details of projects, schemes, maintenance items for inclusion in both the revised budget and the draft budget for next year.

## **09.152 MODEL CODE OF CONDUCT**

Cllr M.V. Beer declared a personal interest in relation to all the applications to be considered at this meeting, as a member of the Windsor Development Control Panel of the Borough Council, and declared that he would not vote or make a final decision on any of them at this meeting.

He also declared a personal interest in planning application 09/02314 39 Orchard Road.

## **09.153 MINUTES OF THE COUNCIL MEETING HELD ON THE 21<sup>ST</sup> OCTOBER 2009**

The minutes were approved, subject to the addition of the letter 's' after the report in minute 09.139, as a true record and signed by the Chairman.

## **09.154 BOROUGH COUNCILLORS REPORT**

The report previously circulated was **noted**.

## **09.155 REPORTS FROM MEMBERS WHO HAVE ATTENDED MEETINGS ON BEHALF OF THE PARISH COUNCIL**

Cllr Mrs J. Marsh had attended a meeting of the Memorial Hall and again referred to the need for improved lighting in the car park of the building. It was agreed that this matter be brought to the attention of the Secretary of the Memorial Hall Management Committee.

Cllr Beer had attended a meeting of D.A.L.C. at which the principle items of discussion related to the differences of opinion between parish councillors and borough councillors relating to Planning Section 106 funding matters and the Lower Thames Flood Risk Management Strategy put out for consultation by the Environment Agency.

Together with Cllr Troughton, the Clerk and Trainee Clerk he had attended the Annual General Meeting of the Berkshire Association of Local Councils.

Consequent upon the above items, it was agreed that:

- a) The Clerk be asked to obtain a list of the Memorial Hall Management Committee schedule of meetings.
- b) The name of Cllr P. D. Jacques be added to the list of Parish Council representatives attending the Manor Lodge liaison committee meetings.
- c) That matters relating to Planning Section 106 Funding should be dealt with at a joint meeting between Parish Councils and the Borough Council rather than as an agenda item at the Planning Stakeholders Meetings.

#### **09.156 PLANNING APPLICATIONS**

**Parish/Ward:** Old Windsor Parish  
**Appn. Date:** 4th November 2009 **Appn No.:** 09/02300  
**Type:** Full  
**Proposal:** Part two storey, part single storey side extension. First floor side extension with rear balcony. Single storey rear extension. New entrance porch  
**Location:** **12 Pelling Hill Old Windsor Windsor SL4 2LL**  
**Applicant:** Mr G Ward **c/o Agent:** Willes Simpson Woods 91 Fleet Road Fleet Hampshire GU51 3PJ  
**Determination Date:** 30 December 2009

KD

**No Objection.**

**Parish/Ward:** Old Windsor Parish  
**Appn. Date:** 2nd November 2009 **Appn No.:** 09/02314  
**Type:** Works To Trees Covered by TPO  
**Proposal:** Consent to remove 2 branches of a Sycamore tree that overhang the garage of 8 Warrington Spur  
**Location:** **39 Orchard Road Old Windsor Windsor SL4 2RZ**  
**Applicant:** Mr Vincent Higgins  
**Determination Date:** 14 December 2009

JEC

**No objection subject to all work being under the control of a Borough Council Arboricultural Officer.**

**Parish/Ward:** Old Windsor Parish  
**Appn. Date:** 5th November 2009 **Appn No.:** 09/02316  
**Type:** Full  
**Proposal:** Two storey side extension.  
**Location:** **4 Glebe Road Old Windsor Windsor SL4 2PN**  
**Applicant:** Mrs Lesley Stacy **c/o Agent:** Stephen Geldsetzer - DME Designs 6 Tilstone Close Eton Wick Windsor SL4 6NG  
**Determination Date:** 31 December 2009

RGP

**No Objection.**

#### **09.157 PLANNING DECISIONS**

**09/01414 Randall Court, Lyndwood Drive.** Construction of six affordable swelling units comprising two terraced blocks and one block of nine flats for the elderly together with associated parking and landscaping following demolition of existing.

**PERMISSION**

#### **APPEAL**

**09/00303 Randall Court, Lyndwood Drive.** Construction of 15 affordable dwelling units comprising 6 terraced houses and a block of 9 flats for the elderly together with associated parking and landscaping following demolition of existing building.  
**Appeal Withdrawn.**

**09.158 PLANNING GENERAL**

Members wished to receive information regarding the progress of enforcement cases relating to properties in Burfield Road.

Consideration of the Surrey County Council Consultation on Minerals and Waste Disposal was delegated to Cllr R. Green.

**09.159 ENVIRONMENT**

The Lead Member referred to a draft document he had produced entitled 'Known items of maintenance 2009/2010', which included not only specific maintenance works but also small projects and suggestions as to other activities the Parish Council should be involved in.

In noting the details and comments made it was agreed that this listing be reviewed in conjunction with the Lead Member for Finance and The Clerk and expanded to include 'wish list items' for both the revised budget 2009/2010 and the draft budget 2010/2011.

**Agreed that the Lead Members comments be noted.**

The Clerk reported agreement with the approved contractor and outlined the work to be carried out in relation to the refurbishment of the two football pitches in the Recreation Ground. **Noted**

**09.160 FLOODING MATTERS**

Cllr M. V. Beer referred to the ongoing situation relating to the Burfield Ditch and the action which needed to be taken to prevent future flooding in the Burfield Road and Kingsbury Drive area. Similar concerns were raised in regard to the Battle Bourne Ditch.

**It was agreed that Cllr Beer make further contact with Borough Councillor E. E. Wiles, local land owners and others with a view to clearance works being undertaken.**

**09.161 THE LOWER THAMES FLOOD RISK MANAGEMENT STRATEGY**

Cllr M. V. Beer commented in relation to the information provided to members in this regard and outlined the views of other Parish Councils and the Borough Council.

**It was proposed, seconded and agreed that the Parish Council support the recommendations put forward by the Borough Council and use these as a basis for the formal response of this Council to the Environment Agency.**

**09.162 THE COMMUNITY INTEREST COMPANY**

The Chairman reported on the recent meeting which had confirmed the establishment of the Company.

**It was agreed that the minutes of this meeting and all future meetings be circulated to all members of the Council.**

**09.163 THE NEIGHBOURHOOD ACTION GROUP**

The Chairman, in commenting on the recent Annual Meeting of the group, reminded members of the local priorities for the coming 12 months, which were;

1. Anti social driving.
2. Anti social behaviour
3. Burglary

It was noted that recent evidence indicated that the majority of motorists found exceeding the local speed limits were in fact residents of Old Windsor.

**09.164 CHAIRMANS REPORT**

In relation to the use of the Toilet Block in St Lukes Road Cllr Troughton indicated that whilst considerable discussions had taken place with representatives of the Thames Valley Police Authority, it had been made clear that that organisation did not appear to be willing to fund the necessary building and refurbishment works needed prior to the use of the structure as a local police point.

In noting the comments made by the Clerk in respect of the arrangements between Datchet Parish Council and Thames Valley Police whereby the Parish had provided the facility and a lease agreed with the authority, together with the views of the Chairman relating to the provision of access by parishioners to the Parish Council in that he was of the view that an extension to the old toilet block in St Lukes Road would accommodate the Police post leaving the remainder of the building for use as a Parish Office.

**It was proposed, seconded and unanimously agreed that the conversion of the building into a Police post and Parish Office be reviewed and a more detailed proposal brought back to the Council.**

**09.165 COUNCILLORS QUESTIONS AND COMMENTS**

John Lee

In his role as the webmaster for the Parish Council site put forward the suggestion that in conjunction with Cllr Mrs J. K. Dawson they prepare a monthly newsletter to be included in the Parish Council site. **Agreed.**

Cllr Mrs C. Sampson

Raised the matter of the Natwest Bank closure, but was advised that there had as yet been no response to the letters sent to the Nationwide, Co-Operative Bank and the Abbey Bank.

Cllr M. V. Beer

Reminded members that a second representative to attend meetings of L.A.A.N.C. was required. **Cllr R. Green agreed to take the place.**

**09.166 NEXT MEETING**

The Next Meeting of the Council will be held on 2<sup>nd</sup> December 2009 at 7.30pm in the Old Chapel Meeting Room.

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**CHAIRMAN**

THE MEETING CLOSED AT 9.58PM