

Old Windsor Parish Council

MINUTES OF THE COUNCIL MEETING
HELD IN THE OLD CHAPEL MEETING ROOM, CHURCH ROAD,
ON WEDNESDAY 21ST OCTOBER 2009 AT 7.30 P.M

PRESENT: Cllrs. I. A. Troughton (Chairman), C. R. Andrews, M. V. Beer, Mrs J. K. Dawson,
Mrs L. C. Jones, Mrs J. G. Marsh
John Lee – Trainee Clerk
Graham Leaver – Clerk to the Council

APOLOGIES: Cllrs C. R. Beever, T. Branwhite, A. C. Brown, P. D. Jacques, Mrs S. Sampson

There was 1 member of the public present.

09.122 ANNOUNCEMENTS

Cllr Troughton informed members that correspondence had been entered into with three banking groups in an attempt to make alternative arrangements in the village following the announcement of the closure of the HSBC branch in St Lukes Road.

He introduced Mr Ralph Green, who was attending the meeting following his having expressed an interest in becoming a member of the Parish Council.

09.123 MODEL CODE OF CONDUCT

Cllr M.V. Beer declared a personal interest in relation to consideration of maintenance requirements at the Parish Church site in that his wife was a member of the Parochial Church Council.

09.124 MINUTES OF THE COUNCIL MEETING HELD ON THE 7TH OCTOBER 2009

The minutes were approved as a true record and signed by the Chairman.

09.125 MATTERS ARISING FROM THE ABOVE MINUTES

09.109 Change of Status of the Old Windsor Community Partnership to that of the Old Windsor Interest Company

Consequent upon further advice received, the Community Partnership had requested that an Extraordinary General Meeting of the Organisation be held prior to the next meeting of the Parish Council. *Agreed.*

09.126 BOROUGH COUNCILLORS REPORT

Agreed. Defer consideration to the next meeting of the Council.

09.127 REPORTS FROM MEMBERS WHO HAVE ATTENDED MEETINGS ON BEHALF OF THE PARISH COUNCIL

Mr J. Lee had attended a ‘pub watch’ meeting.

Cllr M.V. Beer had attended a meeting of D.A.L.C. with Borough Council members regarding the forthcoming Parish Conference.

Cllr I. A. Troughton had chaired the recent N.A.G./Neighbourhood Watch annual review, which had been attended by the local Thames Valley Police Superintendent. The meeting had been constructed and interesting and he was pleased to note that more neighbourhood watch co-ordinators had been recruited.

He had also attended a meeting of SERCAF (South East Region County Association Forum), the minutes of which would be circulated in due course.

09.128 PLANNING DECISIONS

09/01770 62 Kingsbury Drive. Single storey rear extension. **PERMISSION**

09.129 PLANNING MATTERS

The Clerk took the opportunity to report receipt of the Borough Councils 'Developers Contributions Supplementary Planning Document (SPD): Updated Formulae and List of Projects with effect from 1 October 2009'.

09.130 ENVIRONMENT

The Lead Member referred to the following items which were dealt with as indicated.

- a) Parish Church Boundary Wall Maintenance and Tree Survey– **Members noted and agreed the arrangements now put forward by Cllr Andrews.**
- b) Plastic Material for Recreation Ground Signs – **Agreed purchase of necessary material.**
- c) Church Road Cemetery Railings – **Update on current position noted.**
- d) Allotments Update – **Information provided by The Clerk noted.**

The Trainee Clerk indicated that together with the Lead Member for Policy and Resources a meeting had been held on the Recreation Ground regarding the repairs to the Teenscene area.

09.131 PARISH SURVEY

The Chairman and Cllr Mrs Dawson referred to the successful event held in St Lukes Road at which the views of parishioners had been obtained. The details of which are attached as Appendix 'A' to these minutes.

It was agreed that a copy of the Parish Charter be provided to each member.

In relation to the matter of the closure of the HSBC Bank. **Agreed that a copy of the letters to other banks be posted on village notice boards.**

Consequent upon the comments made as a result of the survey, the Clerk reminded members of the timescales relating to the production of a Parish Council leaflet to be issued with the Borough Councils council tax demands in early 2010. **Agreed that an appropriate document be produced by the 31st December 2009.**

09.132 POLICY & RESOURCES

The Lead Member referred to the need for other members to provide her and/or the Clerk with schemes or items for inclusion on a wish list to be used in the preparation of the revised budget in respect of 2009/2010 and the draft budget for 2010/2011.

09.133 CHAIRMANS REPORT

The Chairman informed members that;

- a) He was preparing details for the proposed replacement sign on the Old Chapel building and proposed to make arrangements with Greenbarnes Ltd. **Noted and agreed.**
- b) A proposal had been received that Mr Andy Aldridge, a Borough Council Officer responsible for Community Wardens, be invited to represent the Parish Council at meetings of the Manor Lodge Liaison Committee. **Agreed.**
- c) Noted the need for a second representative to attend meetings of the Local Authorities Airport Noise Council. **Agreed defer a decision.**
- d) Recommended two members that publicity be given to the arrangements whereby the Old Chapel Meeting room would be open to members of the public as set out below.
Tuesdays 9.00am-12.00noon – the Trainee Clerk (John Lee)
Wednesdays 1.00pm-4.00pm – The Clerk to the Council (Graham Leaver)
Agreed.
- e) Agreed with members that refreshments should be available in the Old Chapel meeting room at the above times and at meetings. **Arrangements to be agreed at the next meeting.**

- f) Commented on his views as to the format and details of minutes of meetings of the Council in that he was of the view that they should be reduced in length and in general terms in accordance with Local Government requirements where ever appropriate limited only to the recording of the decisions made. At the suggestion of the Clerk arrangements should be made whereby the agenda for meetings be finalised 7 days prior to the date of any meeting.
All unanimously agreed.

09.134 CLERKS REPORT

The Clerk reported details of the forthcoming Annual General Meeting of the Berkshire Association of Local Councils. **Agreed that the Council be represented by the Chairman, the Clerk to the Council, Cllrs Mrs J. K. Dawson and M. V. Beer.**

He further reported details of the forthcoming Parish Conference.

09.135 COUNCILLORS QUESTIONS AND COMMENTS

Cllr Mrs J. K. Dawson

Asked about the criteria relating to the attendance of members at meetings of the Council. In noting the Clerks comments it was agreed that this should be an agenda item at the next meeting of the Council.

09.136 NEXT MEETING

The Next Meeting of the Council will be held on 4th November 2009 at 7.30pm in the Old Chapel Meeting Room.

CHAIRMAN

THE MEETING CLOSED AT 10.25PM