

Old Windsor Parish Council

MINUTES OF THE COUNCIL MEETING
HELD IN THE OLD CHAPEL MEETING ROOM, CHURCH ROAD,
ON WEDNESDAY 24TH SEPTEMBER 2008 AT 7.30 P.M.

PRESENT: Cllrs. I.A.Troughton (Vice Chairman),
R.C.Crawley, P.B.Goddard, P.D.Jacques, Mrs L.C.Jones and J.Lee,

APOLOGIES: Cllrs M.V.Beer, C.R.Beever, Mrs P.A.D.Dingley and A.T.Peach

In Attendance: Mrs Janet Holmes.

08.106 ANNOUNCEMENTS

With the absence of the Chairman, the Vice Chairman, Cllr I A Troughton took the Chair. He introduced Mrs Janet Holmes, Clerk to Burnham Parish Council, who would be clerking the meeting.

08.107 PUBLIC QUESTION TIME

No members of the public were present.

08.108 MODEL CODE OF CONDUCT

No declarations of interest were received.

08.109 MINUTES OF THE COUNCIL MEETING HELD ON THE 10TH SEPTEMBER 2008

The minutes were approved as a true record and signed by Cllr I A Troughton

08.110 MATTERS ARISING FROM THE MINUTES

08.065 (13.08.08)

Concern was expressed that the dog warden had not been seen in the Recreation Ground and that there are still problems with dog mess in that area.

7.35 pm Cllr P D Jacques joined the meeting

08.111 BOROUGH COUNCILLORS REPORTS

Cllr M.V.Beer had left a written report which was distributed at the meeting and read to members.

7.40 pm Cllr Mrs L C Jones joined the meeting

The Borough Councillor's report was discussed by members. Parking remains a concern and Cllr Troughton agreed to discuss the matter at a forthcoming meeting of the Neighbourhood Action Group

A personal letter from Cllr M V Beer regarding surplus office furniture which was available in the Old Chapel was noted.

08.112 REPORTS FROM MEMBERS WHO HAVE ATTENDED MEETINGS ON BEHALF OF THE PARISH COUNCIL

Cllr J Lee had attended a meeting outlining the Royal Borough of Windsor and Maidenhead Townscape Character Assessment. He explained that the aim of the meeting was to explain how a TCA would provide a more detailed understanding of the character and composition of the environment including:

- An analysis of the evolution and structure of the Royal Borough's towns and larger settlements;

- A classification of townscape character types and character areas
- A factual description of townscape for the royal Borough's towns and larger settlements

It appeared that much of the information distributed was incorrect – particularly in its relationship to Old Windsor

AGREED that the Clerk write to the Royal Borough of Windsor and Maidenhead asking for clarification on

- The purpose behind the group
- Why the assessment is being undertaken
- Requesting a copy of the new flood map [effective from July 2008]

It was noted that with the Parish Clerk's absence this information would not be available by the date of the next meeting.

08.113 TO CONSIDER THOSE APPLICATIONS LISTED ON THE CIRCULATED PLANNING AGENDA

Parish/Ward: Old Windsor Parish
Appn. Date: 9th September 2008 **Appn No.:** 08/02194
Type: Full
Proposal: Two storey side; part single storey rear extension
Location: **63 Albany Rd Old Windsor Windsor SL4 2QD**
Applicant: Mr C Stock

Determination Date: 4 November 2008
DI

No Objection

Parish/Ward: Old Windsor Parish
Appn. Date: 10th September 2008 **Appn No.:** 08/02052
Type: Works to trees covered by TPO
Proposal: Consent to remove lowest branch from main scaffold, crown lift, crown clean Cedar Tree.
Location: **2 Tudor Lane Old Windsor Windsor SL4 2LF**
Applicant: Ms A Dowling

Determination Date: 5 November 2008
DI

No Objection - subject to the approval of the arboriculture officer

Parish/Ward: Old Windsor Parish
Appn. Date: 11 September 2008 **Appn No.:** 08/0231
Type: Full
Proposal: Construction of two detached houses
Location: **13 Pelling Hill Old Windsor Windsor SL4 2LL**
Applicant: Mr S Wareham

Determination Date: 6 November 2008
KD

No Objection to the proposal to build two houses but the Parish Council have concerns whether the infrastructure is stable enough to support the effects of additional properties on the existing sewage system.

If the application is granted the Parish Council would ask that consideration be given to the allocation of Section 106 funding to further develop the recreational facilities in the village

08.114 TO NOTE PLANNING DECISIONS

a. PERMISSION GRANTED

08/01762	6 Newton Lane	Increase in ridge height of existing single storey rear extension to provide 1 st floor accommodation with 2 dormers and rear balcony.
08/01796	54 Burfield Rd	First floor rear/side extension

b. PLANNING APPEAL

08/2071251	Red Berries Ham Island	2 Storey side extension
	11 September 2008	Appeal against refusal Appeal Dismissed

c CERTIFICATE OF LAWFULNESS

08/01841	Guards Polo Club Smiths Lane	Certificate of Lawfulness to determine whether the proposed use of a retractable awning is lawful
		Planning permission is required for retractable awning

Agreed that the Parish Council write supporting the application

08.115 PLANNING – 106 DECISIONS

None reported

08.116 PLANNING LEAD COUNCILLORS REPORT

None

08.117 PLANNING COUNCILLORS QUESTIONS

None

**08.118 POLICY & RESOURCES
LEAD COUNCILLOR'S REPORT**

Cllr Mrs Jones requested that all members submit items for consideration in next year's budget to her as soon as possible. This will enable costings to be obtained to provide greater accuracy during the budget discussions.

AGREED that "Items for budgetary consideration"
be included on the next agenda

08.119 TO APPOINT A DEPUTY LEAD MEMBER FOR POLICY AND RESOURCES

Cllr C R Beever had expressed an interest in being appointed as the Deputy Lead Member. As Cllr Beever was not present the matter was deferred to the next Parish Council meeting.

08.120 COUNCILLORS' QUESTIONS

There were no questions

08.121 VACANCY ON PARISH COUNCIL

Clerk to ascertain from the electoral registration officer if an election has been called. If no election, then co-option can take place in the usual manner

**08.122 ENVIRONMENT
LEAD COUNCILLOR'S REPORT.**

Cllr A T Peach was not present and no report was available

**08.123 UPDATE ON MATTERS RELATING TO CEMETERIES, OPEN SPACES,
HIGHWAYS AND FLOODING.**

- Cllr Mrs Jones expressed concern that the dog bin at the Fox and Castle entrance to the Recreation ground had been missing for some time.
- A replacement bin was also required at the entrance to St Andrews Close.
Clerk to action
- Cllr Lee informed members that with reference to item 08.112 there would be a number of public meetings to discuss flood provision in the area.

08.124 COUNCILLORS' QUESTIONS.

Cllr Lee asked that the clerk obtain the result of the result survey undertaken by the Royal Borough of Windsor and Maidenhead on traffic on Straight Rd.

Clerk to action

**08.125 RECEIVE A REPORT, IF APPROPRIATE, ON MATTERS RELATED TO
THE OLD WINDSOR COMMUNITY PARTNERSHIP**

Cllr Troughton reported that the Old Windsor Community Partnership

- Is currently asking for applications for grants
- The footpath lighting across the Recreation Ground should be completed by 21 October 2008.
- That the Royal Borough of Windsor and Maidenhead have objected to one of the village signs on the Straight Rd [Datchet end] as it constitutes a "safety hazard"
Clerk to write requesting details of the Borough Council policy on the installation of street furniture and in particular street signs
- The Annual General Meeting would be held in the Day Centre at 7.30 pm on 23 October 2008.

**08.126 TO RECEIVE A REPORT, IF APPROPRIATE, CONCERNING MATTERS
RELATED TO THE NEIGHBOURHOOD ACTION GROUP**

Cllr I. A. Troughton advised members that a letter had been sent to the local Member of Parliament regarding the Retention and Recruitment problems experienced by Thames Valley Police, particularly in East Berkshire. He had received a reply which stated that special payments could be made to officers to redress the balance. [possibly similar to those payments made to officers from the Met]

08.127 ACTION LIST

Cllr Troughton briefed members as to the current position relating to those matters included on the action list, and it was noted that;

- Item 2 The work would cost £250 which would be taken from the contingency budget. Cllrs Troughton and Peach were dealing with the item
- Item 4 Clerk to update the members on his return from leave
- Item 5 Clerk to follow up as soon as possible

- Item 13 Discussed as an urgency item.
Proposed by Cllr Mrs Jones, seconded by Cllr Lee
AGREED that the Parish Council fund the additional work required to make the playground safe.
It was noted that the cost of the work could be over £1,000
- Item 15 There was concern that the access to the Junior Football Pitch is adjacent to private property and could cause a problem
Cllrs Beever and Tapping to report to the next meeting
- Item 16 Work to be undertaken on the extension to the cemetery is dependent upon the weather

Additions to the List

Railings around the outside of the Parish Council building [the Old Chapel] to be painted

08.128 TO RESOLVE ACTION IN RESPECT OF ACCESS TO THE OLD CHAPEL MEETING ROOM

Discussion took place regarding the advisability and necessity of distributing keys to councillors. There was uncertainty regarding the provisions of the council's insurance policy for multiple key holders.

Cllr Troughton withdrew his proposal regarding the provision of keys to Chairman/Vice Chairman and Lead Members only.

AGREED

- That the Clerk take advice from the insurance company
- No action to be taken until the Clerk has obtained further information.
- To be discussed as an agenda item at a later date

08.129 TO RESOLVE ACTION IN RESPECT OF THE ISSUE OF IDENTIFICATION CARDS TO ALL MEMBERS AND THE CLERK

After discussion it was

Proposed by Cllr R C Crawley, Seconded by Cllr Mrs L C Jones

AGREED

That identification cards be obtained for all members and the Clerk as soon as possible

08.130 CLERK'S REPORT

The following correspondence had been received

- Letter and CD entitled Right Care, Right Place – Communications Update Vol 1 from NHS
- "Parish Conference" to be held on 16 October at 7 pm in the council chamber , Town Hall, Maidenhead
- Joint Strategic Planning Unit – regulations document
- Extract from Sunday times 14.9.08 entitled "Pump up the volume "regarding house extensions

08.131 NEXT MEETING

The Next Meeting will be held on 8th October 2008 at 7.30pm in the Old Chapel Meeting Room.

THE MEETING CLOSED AT 9.25 pm.

CHAIRMAN