

Old Windsor Parish Council

MINUTES OF THE COUNCIL MEETING
HELD IN THE OLD CHAPEL MEETING ROOM, CHURCH ROAD,
ON WEDNESDAY 10TH JUNE 2009 AT 7.30 P.M.

PRESENT: Cllrs. I. A. Troughton (Chairman), C. R. Andrews, M. V. Beer, A. Brown, C. Carrel,
Mrs J. K. Dawson, Mrs L. C. Jones, Mrs J. G. Marsh, A. T. Peach, Mrs C. Sampson
Graham J. Leaver – Clerk to the Council

John Lee – Flood Warden

08.334 ANNOUNCEMENTS

The Chairman welcomed Cllr Mrs Linda O'Flynn (Lead Member for Planning, Datchet Parish Council) who was present at the invitation of the Clerk to note the new arrangements now operated by the Parish Council in respect of the consideration of planning applications.

The introduction of the use of electronic information by way of downloads from the Borough Council website enabled members to be provided with plans displayed on a screen rather than be reference to hard copy drawings.

Datchet Parish Council were interested to introduce similar arrangements at their meetings and the Chairman hoped that Cllr Mrs O'Flynn would find the consideration of the applications this evening of interest.

Members agreed that planning matters should be dealt with as the first item at this meeting.

08.335 PLANNING APPLICATIONS

Parish/Ward: Old Windsor
Appn. Date: 20.05.2009 **Appn No.:** 09/00985
Type: TPO
Proposal: Consent to reduce and reshape one Sycamore tree by 30%
Location: Newton Court, Old Windsor
Applicant: Mr Michael Seaton, Connick Tree Care, New Pond Farm, Woodhatch Road, Reigate, Surrey, RH2 7QH
Determination Date: 15 July 2009

No objection subject to all work being under the control of a Borough Council Arboricultural Officer.

Parish/Ward: Old Windsor Parish
Appn. Date: 28th May 2009 **Appn No.:** 09/01031
Type: Full
Proposal: Single storey side extension to existing annex including the demolition of the existing dwelling
Location: Kingfisher Ham Island Old Windsor Windsor SL4 2JT
Applicant: Mr Gordon Spice c/o Agent: Mr P M Salmon Camber Broad Lane Bracknell Berks RG12 9BY
Determination Date: 23 July 2009

No Objection.

Parish/Ward: Old Windsor Parish
Appn. Date: 3rd June 2009 **Appn No.:** 09/01022
Type: Full
Proposal: Construction of extensions permitted by 08/00610 without complying with Condition 2 of that permission relating to the provision of on-site parking for a proposed garage conversion
Location: Cedar Close The Friary Old Windsor Windsor SL4 2NS
Applicant: Mr Peter O'Brien
Determination Date: 29 July 2009

BB

No objection.

08.336 PLANNING DECISIONS

09/0088 Land Opposite 1&2 Pelling Hill. Construction of a 3 bedroom detached house with garden store under bedroom 1 balcony, together with access, parking and landscaping. **REFUSED.**

09/00365 30 Straight Road. Single storey front and rear extensions. **PERMISSION**

09/00601 St Davids, The Friary. Single storey rear extension new first floor extension to form habitable accommodation with rear balcony. **PERMISSION**

09/00686 Zinnia, Ham Island. New private access road. **PERMISSION**

08.337 PLANNING MATTERS

It was agreed that the Planning106 Allocation list previously approved by the Council, now circulated for the information of all members, be reviewed at the next meeting of the Council.

Cllr Mrs O'Flynn, in thanking members for the opportunity to be present, indicated that it would be her intention to recommend to Datchet Parish Council that a similar arrangement be adopted by that Council.

She hoped that she might be able to seek the assistance of Mr J. Lee in this regard.

08.338 MINUTES OF THE COUNCIL MEETING HELD ON THE 13TH MAY 2009

The minutes were approved as a true record and signed by the Chairman.

08.339 MINUTES OF THE ANNUAL STATUTORY MEETING HELD ON THE 27TH MAY 2009

The minutes, subject to the additional words set out below, were approved as a true record and signed by the Chairman.

At the request of Cllr A. T. Peach, the following amendment to Minute 01/09 Election of Chairman, to be inserted before the 'Resolution' was agreed and accepted.

'The Chairman (Cllr A. T. Peach) indicated that he did not wish to seek re-election at this time'.

08.340 MATTERS ARISING FROM THE ABOVE MINUTES

04/09 (27.05.09) Terms of Reference, Frequencies and Times of Meetings (Standing Orders)

It was agreed that all members be provided with a copy of the current Standing Orders.

10/09 (27.05.09) Planning Applications

Cllr Beever, having indicated that he accepted that he had been absent at the previous meeting, asked about, and was provided with, an explanation as to the Parish Councils decision in regard to planning application 09/00842.

08.341 BOROUGH COUNCILLORS REPORT

Members noted the written report provided Cllr M. V. Beer.

08.342 REPORTS FROM MEMBERS WHO HAVE ATTENDED MEETINGS ON BEHALF OF THE PARISH COUNCIL

Cllr A. T. Peach had attended a meeting of the Residents Association and reported on the matters which had been dealt with at that time.

Cllr M. V. Beer had attended a meeting of the Berkshire Association of Local Councils together with Cllr I. A. Troughton, who continued in his role as Vice-Chairman of that organisation. It was pleasing to note that the Councillors and Clerks training course on planning had been well received. Cllr Troughton was standing in for Cllr Jeff Hill of Hurley Parish Council, who was unable, due to ill health to attend meetings of the National Associations of Local Councils.

08.343 POLICY AND RESOURCES

The Lead Member indicated that at the end of June 2009, but in practice nearer the end of July, she would be reporting on budget matters in detail in order that members might consider revisions to the current 2009/2010 approved budget.

08.344 INTERNAL AUDIT 2008/2009

The Clerk reported the successful completion of the internal audit for the financial year 2008/2009 (01.04.08–31.03.09) and indicated that the Independent Internal Auditor would be providing a detailed report for the Council in due course. In so far as the year concerned his only comments were that there was a need for an updating of the risk assessments and the asset register applicable to Old Windsor.

08.345 LOCAL COUNCILS IN ENGLAND ANNUAL RETURN FOR THE YEAR ENDED 31ST MARCH 2009

The Clerk reminded members of the requirement set down by the audit commission (Government Audit) for the Annual Return to be approved no later than the 30th June 2009.

Details of Part 1 (Statement of Accounts) and Part 4 (Annual Internal Audit Report) had been circulated to all members and the Clerk indicated the background to this requirement, the observations of the Internal Auditor and asked that the Council authorise the signing of the return by the Chairman and the Clerk.

It was proposed by Cllr Mrs L. C. Jones, seconded by Cllr Mrs J. Dawson and unanimously resolved that the Chairman and the Clerk be authorised to sign the Annual Return in respect of the Financial Year 2008/2009.

08.346 ENVIRONMENT

The Lead Member (Cllr A. T. Peach) referred to the fact that the majority of items on the action list related to his responsibilities and that part of the Parish Councils budget applicable to environmental matters. Whilst inevitably the list would include other items, probably dealt with by other members, he suggested, and it was agreed, that this item be moved from the Chairman's Report to the Environment part of Council Agendas.

Members noted the outstanding action list as at 13th May 2009 and agreed the amendments to be included in the revised list dated 10th June 2009, which would be circulated to all members.

08.347 RETIREMENT OF PARISH WARDEN

Cllr Peach referred to a letter from Mrs M. Bennett indicating her intention to retire with effect from Friday 30th July 2009.

Cllr Peach together with the Chairman, expressed their appreciation, supported by all members present of the service that the Parish Warden had provided during the past 5 years. The Chairman suggested that an appropriate gesture be made in due course to recognise her efforts over this period, which had been of considerable benefit of both the Council and the Village.

Arrangements should be made to advertise the post as a matter of urgency.

08.348 OTHER ENVIRONMENT ITEMS

a) Recreation Ground Football Pitches – Cllr Peach referred to a report which had been prepared as requested by ROSPA and circulated to himself, Cllr Beever and Mr G. Wade of the Old Windsor Football Club. It was agreed that arrangements be made for a meeting of all interested parties as a matter of urgency.

b) Post Carnival Inspection – Cllr Peach, together with the Clerk, had inspected the Recreation Ground following the carnival and reported that that was no significant damage to the ground apart from a small area adjacent to the Youth Club and the tennis courts, which would be reinstated as part of normal maintenance activities.

Concerns about the use by the Carnival Committee of the storage container at the rear of the Rifle and Pistol Club had been brought to the attention of the Carnival Chairman who had agreed to deal with the matter accordingly.

c) Members noted the report prepared by Cllr C. R. Andrews, together with the photographs he had taken of the current condition, and his comments regarding the restoration of the North boundary gates and railings at Church Road Cemetery.

It was agreed that it would be inappropriate and less than cost effective to proceed with the work originally envisaged, for which two quotations (estimates of costs) had been received.

Cllr Andrews was requested to continue with his investigations in this matter and report back with detailed proposals in due course.

08.349 THE OLD WINDSOR COMMUNITY PARTNERSHIP

Cllr I. A. Troughton, in role as Chairman of the Partnership, briefed members as to progress regarding the arrangements for the establishment of the Partnership as a Community Interest Company. This would offer protection from liability for Board Members and, ultimately, the Parish Council.

08.350 THE NEIGHBOURHOOD ACTION GROUP

Cllr I. A. Troughton, in role as Chairman of the Old Windsor NAG, commented upon a recent meeting of the group and indicated that he had reached agreement with the Police Inspector responsible for Old Windsor whereby a private meeting of members would be addressed by the Inspector on a date to be agreed.

08.351 CHAIRMAN'S REPORT

Cllr Troughton referred to a recent meeting of the Manor Lodge Liaison Committee, at which he had not been present but he had been advised by the Village Neighbourhood Watch Co-ordinator that the Probation Service had served notice that the current blanket ban on Manor Lodge residents visiting the Recreation Ground and the River Bank had been deemed unlawful and an infringement of the Manor Lodge residents human rights.

It was agreed that arrangements be made for a meeting between a representative group of members of the Council, Neighbourhood Watch representatives and the Probation Service in regard to Manor Lodge.

08.352 OLD WINDSOR COMMUNITY PARTNERSHIP VILLAGE ENTRANCE SIGNS GRANT

The Chairman indicated that the probable cost of the signs to be erected at the Northern and Southern entrances to the Village would be in the order of £7,000. The Partnership requested that the Parish Council contribute in the order of £2,000 - £2,500 towards these costs.

Cllr Mrs L. C. Jones whilst accepting this request commented that she was unable to make any commitment at this time pending a review of the current budget.

In regard to the proposed signs which had been previously accepted by the Council, Cllr M. V. Beer requested that his opposition to the use of any other symbol than that of the 'Kinsbury Beast' (the Parish Council logo) be recorded.

08.353 NEXT MEETING

The Next Meeting of the Council will be held on 24th June 2009 at 7.30pm in the Old Chapel Meeting Room.

CHAIRMAN

THE MEETING CLOSED AT 10.05PM