

# Old Windsor Parish Council

**MINUTES OF THE COUNCIL MEETING**  
**HELD IN THE OLD CHAPEL MEETING ROOM, CHURCH ROAD,**  
**ON WEDNESDAY 29<sup>TH</sup> JULY 2009 AT 7.30 P.M**

PRESENT: Cllrs. I. A. Troughton (Chairman), C. R. Andrews, M. V. Beer, Mrs J. K. Dawson,  
A. T. Peach, Mrs C. Sampson  
Graham Leaver – Clerk to the Council  
John Lee – Flood Warden

APOLOGIES: Cllrs C. R. Beever, A. C. Brown, Mrs L. C. Jones, Mrs J. G. Marsh

**09.032 MINUTES OF THE COUNCIL MEETING HELD ON THE 15<sup>TH</sup> JULY 2009**

The minutes were approved as a true record and signed by the Chairman.

**09.033 MATTERS ARISING FROM THE ABOVE MINUTES**

**09.025**

In the fourth line of the first paragraph, between the words quotation and accepted insert the word 'be' and delete the word 'be' between the words work and carried.

**09.034 BOROUGH COUNCILLORS REPORT**

Members noted the written report provided by Cllr M. V. Beer who provided additional information in respect of the work which had been undertaken by a previous member of the Council, Neil Aufflick, in relation to the Borough in Bloom competition. Members supported his view that there should be an attempt in future years to improve local awareness of this competition.

**09.035 REPORTS FROM MEMBERS WHO HAVE ATTENDED MEETINGS ON BEHALF OF THE PARISH COUNCIL**

Cllr I. A. Troughton had attended a meeting of B.A.L.C. and reported in some detail on his involvement as a representative of the Berkshire Association attending the National Association of Local Councils meetings. It was his view that at National level there was little perception of local concerns and the organisation was little more than a debating society.

Cllr A. T. Peach attended a meeting of the Memorial Hall Management Committee at which discussions took place regarding proposals put forward by the Borough Council library service for extensions to the building joining the Memorial Hall, to provide domestic facilities for staff and increased space for the provision of computer facilities for public use.

Concerns raised by the Old Windsor Neighbourhood Watch Co-ordinator had been raised in relation to the booking of the hall, which had proved difficult as a consequence of the police service only being able to give short notice of meeting dates. He understood that the secretary of the hall was in correspondence with the co-ordinator in this regard.

Cllr M. V. Beer reported in more detail regarding the recent Parish Flood Forum meeting he had hosted in Old Windsor, to which there had been a very good response from Parish Councils situated adjacent to the River Thames and the Jubilee River.

He had provided members with a detailed report and indicated that the next meeting was scheduled for a date in September.

Cllr Mrs C. Sampson advised members of actions which had been taken in regard to the promotion of the Old Windsor Youth Club and provided members with details of the new name (SPARX) and logo for the club, which had been arrived at following a competition which had invited users of the club to put forward their proposals which had been considered by the management committee.

In addition they were investigating the possibility of organising a club members' mobile phone text service to advise when specific events or activities are taking place.

#### **09.036 PLANNING APPEAL RECEIVED**

<b>Parish/Ward:</b>	Old Windsor Parish	<b>Planning Ref.:</b>	09/00088/FULL	<b>PIns Ref.:</b>	APP/T0355/A/09/210809 1
<b>Date Received:</b>	9 July 2009	<b>Comments Due:</b>	20 August 2009		
<b>Type:</b>	Refusal	<b>Appeal Type:</b>	Written Representation		
<b>Description:</b>	Construction of a 3 bedroom detached house with garden store under bedroom 1 balcony only, together with access, parking and landscaping.				
<b>Location:</b>	<b>Land Opposite 1 And 2 Pelling Hill Old Windsor Windsor</b>				
<b>Appellant:</b>	Mr And Mrs B Turrell c/o Agent: Woolf Bond Planning LLP The Mitfords Basingstoke Road Three Mile Cross Reading. RG7 1AT				

In accordance with normal Parish Council arrangements, Cllr M. V. Beer was given delegated authority in conjunction with the Lead Member for Planning to submit a response to this appeal.

#### **09.037 PLANNING DECISIONS**

**09/00820 56 Bears Rails Park.** Consent to crown thin two Lime trees. **CONSENTED**

**09/00945 Dancing Waters, The Friary.** Erection of new detached single garage and brick wall with gates to front boundary. **PERMISSION**

**09/01022 Cedar Close, The Friary.** Construction of extensions permitted 08/00610 without complying with Condition 2 of that permission relating to the provision of on-site parking for a proposed garage conversion. **PERMISSION**

#### **09.038 PLANNING MATTERS**

Members noted that a revised planning application in respect of the Randall Court site had been received, which would be dealt with at the next meeting of the Council.

#### **09.039 ENVIRONMENT**

##### a) Action List

The action list was deferred to the next meeting of the Council.

##### b) Report from Allotments Association Representative

Mr Jim Snapes advised that he had last attended a Parish Council meeting 6 months ago and he would provide an update on developments since then. The appearance of the allotment site had significantly improved as a result of a digger being hired to clear the remaining heap of soil opposite the main entrance and the communal bonfire area at the eastern end. Recycled asphalt had been delivered to repair the roadways and this work was being done by volunteers and should be completed in the autumn. All rents bar one for the current year had now been paid and this was being pursued.

Since the beginning of the year 18 people had been put on a waiting list for plots and 9 remained currently. Jim suggested that the website be amended to say that priority in the allocation of plots would be given to residents of Old Windsor Parish and after discussions this was adopted. Mr Snapes explained that, although large plots which are given up are split where possible to provide more, the trend for the waiting list to grow was clear. Land had been identified at the eastern end of the site which could be ploughed up and, after the Clerk confirmed that the existing allotment budget could fund this, it was agreed that this should go ahead.

Finally Mr Snapes confirmed that the Allotment Association was continuing to raise funds towards a new headquarters building and preference was now to site this opposite the main entrance. The possibility of grant assistance from the Royal Borough of Windsor and Maidenhead were noted.

##### c) Update on matters relating to Thames Water Land

The Clerk indicated that a response from Thames Water had been received, which suggested that the only costs to be covered by the Parish Council would be in relation to their legal fees.

Cllr C. R. Andrews had not had sight of this response and agreed to review the position and prepare a response for the Clerk to deal with.

d) Football Pitch Maintenance

Cllr A. T. Peach reported on actions he had taken in light of a previous Council decision regarding the proposed remedial works to be carried out on the football pitches in the Recreation Ground and explained the circumstances surrounding the responses he had received.

It was clear that the quotation received from C H Grounds Maintenance Ltd was the most advantageous to the Council and in any event was the cheapest obtained. It was proposed, seconded and resolved that this quotation be accepted and the Clerk be authorised to take the necessary action in this regard.

Consequent upon members' comments it was noted that the work carried out during the current financial year and in 2010/2011 would be funded by way of Planning Section 106 contributions.

However, it was also the unanimous view of members that with effect from the completion of the remedial works more regular and sustained maintenance should be carried out on the football pitches in the future.

e) RBWM Parishes Flood Liaison Forum

Cllr M. V. Beer commented in further detail in relation to the outline proposals for a Forum, and suggested that this should comprise two members from each Parish taking part together with the co-option (with no vote) of local experienced individuals who had been involved with flooding matters in the past.

In the context of local flooding, whilst it was understood that the Environment Agency had issued instructions for clearance work to be carried out on the Bourne Ditch, this had as yet to be commenced.

f) Environment Matters in General

Members noted that work had taken place on the tow path opposite the Bells of Ouseley, yet to take place to seal the gaps either side of the gate at the junction of the Parish Path and Straight Road and that Cllr Andrews would be reporting in more detail in due course in respect of the remedial works to the railings and gates on the boundary of Church Road Cemetery.

**09.040 THE OLD WINDSOR COMMUNITY PARTNERSHIP**

Cllr I. A. Troughton indicated that arrangements were being put in place to convert the Partnership to a Community Interest Company at which point it was his intention, in light of his role as Chairman of the Parish Council, to resign as Chairman of the Partnership.

Cllr M. V. Beer asked that his view that these proposals should be the subject of a village wide consultation be recorded.

In relation to the scheme being promoted by the Partnership in respect of Village signs final details would be circulated to members in due course.

**09.041 THE NEIGHBOURHOOD ACTION GROUP**

Whilst linked to the Action Group and Neighbourhood Watch, Cllr Troughton reported on the successful private meeting recently held with the local Police Inspector and representatives of the Probation Service.

The Chairman dealt with the following items:

- a) It was his view, which was supported, that future agendas for meetings of the Council should include a specific item to deal with community matters.
- b) In relation to the Manor Lodge liaison committee, it was noted that Cllr Mrs J. Dawson would replace Cllr A. T. Peach. It was also noted that Cllr Mrs Sampson would be prepared to be the second member, although due to family commitments would be unable to attend day time meetings.

**09.043 OLD WINDSOR CARNIVAL**

Consequent upon a letter from the Chairman of the Carnival Committee, it was proposed and seconded and resolved that a contribution of £200.00 be made, without precedent in regard to future years, towards the carnivals costs of providing first aid cover during the event.

**09.044 CLERKS REPORT**

The Clerk reported receipt of the following items, which were noted.

- a) Details of the consultations concerning the proposed 'Airtrack' railway improvements adjacent to Heathrow Airport. The Chairman agreed to consider this matter and report back in due course.
- b) Authority had been received for action to be taken to co-opt to fill the current vacancy on the Parish Council.
- c) The Clerk reminded members that the Parish Warden, Mrs M Bennett, would be retiring at the end of this month and was asked to make arrangements for a replacement, bearing in mind that there had been no interest generated by the vacancy advertised on the Parish Council notice boards. It was agreed that interim arrangements be put in place in the short term.

**09.045 NEXT MEETING**

The Next Meeting of the Council will be held on 12<sup>th</sup> August 2009 at 7.30pm in the Old Chapel Meeting Room.

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**CHAIRMAN**

THE MEETING CLOSED AT 10.35PM