

Old Windsor Parish Council

MINUTES OF THE COUNCIL MEETING
HELD IN THE OLD CHAPEL MEETING ROOM, CHURCH ROAD
ON WEDNESDAY 21st SEPTEMBER 2011 AT 7.30 P.M

PRESENT: Cllrs. I.A. Troughton, M. V. Beer, Miss W. Chan, Mrs J. K. Dawson,
A.I. Jack, Mrs L. C. Jones, C.R. Andrews, R. Green, P.N. Aubrey
John Lee – Clerk to the Council

APOLOGIES: Cllrs. Mrs J. M. Mynott and P.D. Jacques

11.120 ANNOUNCEMENTS

The Chairman welcomed Cllr. P.N. Aubrey to the council.

11.121 PUBLIC QUESTION TIME

There were no members of the public present.

11.122 MODEL CODE OF CONDUCT

Cllr M.V. Beer declared a personal interest in relation to all the applications to be considered at this meeting, as a member of the Windsor Development Control Panel of the Borough Council, and declared that he would not vote or make a final decision on any of them at this meeting.

11.123 MINUTES OF THE COUNCIL MEETING HELD ON THE 27th JULY 2011

The minutes were approved as a true record and signed by the Chairman. Proposed Cllr. R. Green, seconded by Cllr. C.R. Andrews.

11.124 MATTERS ARISING FROM THE ABOVE MINUTES

No matters arising.

11.125 CHAIRMANS REPORT

It was agreed that our new building in St Lukes Road would be called The Old Windsor Community Hub. Proposed by Cllr. Mrs J.K. Dawson and seconded by Cllr. Miss W. Chan. All voted in favour. Cllr. C.R. Andrews had been in negotiations with Securitas, who lock/unlock the recreation ground barrier, and had been offered a better deal with a reduced cost to the Parish. Cllr. C.R. Andrews proposed that we accept the new deal subject to satisfactory terms and conditions which was seconded by Cllr. Mrs L.C. Jones and all voted in favour. The Chairman kept us up to date with recent correspondence with NALC and BALC. The Chairman suggested that we delegate to the Lead Members forthcoming negotiation on the Youth Club lease. Proposed that we accept this by Cllr. Mrs J.K. Dawson and seconded by Cllr. P.N. Aubrey. All voted in favour. It was also agreed that any contract was seen by Cllr. A.I. Jack before completion. Due to a clash of dates on the 19th October it was asked that the meeting be put back one night to the 20th October. Proposed by Cllr. R. Green and seconded by Cllr. P.N. Aubrey. All voted in favour.

11.126 CLERKS REPORT

The Clerk asked members if we wished to be involved in the offer of bulbs from RBWM to which it was confirmed we did. Due to vandalism of the litter bins in the childrens playground in the recreation ground the clerk asked that these be removed and the surface be repaired with wet pour. Proposed by Cllr. Mrs L.C. Jones and seconded by Cllr. R. Green. All voted in favour. The Clerk informed the council that the tenant in the allotments had bought their account up to date and asked that the termination of their contract be cancelled and the council agreed.

The council were asked that if the Old Windsor Community Interest Company obtained flower baskets for the Straight Road would the council take on the maintenance of them. Proposed by Cllr. Mrs L.C. Jones and seconded by Cllr. C.R. Andrews. All voted in favour. Due to a recent hit and run by an uninsured driver in a stolen car, one of the new village road signs was damaged. The council were asked if they would be prepared to replace it. Cllr Mrs J.K. Dawson proposed that we did replace it and was seconded by Cllr. Mrs L.C. Jones. All voted in favour. The Clerk asked for a date for the annual village walkabout by councillors. It was agreed for Saturday 24th September at 4pm. The Council agreed that the Clerk for Datchet Parish Council would continue with the ordering/installation of the Christmas Tree.

11.127 BOROUGH COUNCILLORS REPORTS

Cllr. Mrs L.C. Jones sent hers by email prior to the meeting. Concerns were raised again about the effects of Windsor Fire Station closing. Cllr. M.V. Beer gave us a report on recent borough matters.

11.128 REPORTS FROM MEMBERS WHO HAVE ATTENDED MEETINGS ON BEHALF OF THE COUNCIL

Cllrs. Miss W. Chan attended a meeting of the Memorial Hall Committee at which there was a suggestion made for two seats to be put in Jubilee Gardens. A discussion also took place regarding Solar roofing panels and their viability.

Cllrs. R. Green and M.V. Beer attended a LLANC meeting. Concerns had been raised about Heathrow's failure to respond to the recent consultation.

The Clerk and Cllr. R. Green attended the latest PFLG meeting. Clarification was being sought regarding insurance premiums and flooding. Concerns were raised regarding the use of voluntary lock keepers.

Cllr. R. Green spoke about Riverside User Groups (RUG's).

Cllr M.V. Beer stated that a letter regarding the minutes from a previous PFLG meeting was going to be sent to the council.

Cllr. Mrs L.C. Jones proposal that we do not discuss the matter until we receive the letter was seconded by Cllr. Mrs J.K. Dawson.

11.129 PLANNING APPLICATIONS

Parish/Ward:	Old Windsor Parish	
Appn. Date:	25th August 2011	Appn No.: 11/02332
Type:	Full	
Proposal:	Construction of a detached rear outbuilding	
Location:	Little Friars 15 Orchard Road Old Windsor Windsor SL4 2RZ	
Applicant:	Dr Yahya Al-Manthri c/o Agent: Mr Michael Hart - CSE Consulting Victoria House Desborough Street High Wycombe Bucks HP11 2NF	
Determination Date:	20 October 2011	

Members **OBJECTED** to this application. It was felt that it was inappropriately located presenting an overbearing impact on the neighbouring garden. There is much more room in the garden where this type of building could be located without impacting on the neighbours. There may also be an issue with the floodplain.

Parish/Ward: Old Windsor Parish
Appn. Date: 26th August 2011 **Appn No.:** 11/02336
Type: Full
Proposal: Erection of a two storey day nursery with associated works following demolition of church
Location: **Our Lady of Lourdes Catholic Church St Lukes Road Old Windsor Windsor SL4 2QJ**
Applicant: Poppies Day Nurseries Ltd c/o **Agent:** Mr Robert Hillier - R.M. Hillier Ltd Little Cedar 12A Chapel Road Flackwell Heath High Wycombe Bucks HP10 9AA
Determination Date: 21 October 2011
VG

Members had a **STRONG OBJECTION** to this application. There is no unmet need for a further nursery in the village as none of the existing childcare establishments have any waiting list. This is only going to attract much more traffic on what is Old Windsor's second busiest road. To state that St Lukes Road is lightly trafficked is a factual error. There is no provision for parking by the users of such facility and it will actually reduce the amount of parking spaces currently available to residents. It will have a detrimental impact on neighbouring properties from noise and we consider it to be an overdevelopment of the site. In the event that RBWM see fit to allow this application we ask that they look at Old Windsor Parish Council's list for S106 contributions.

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Determination Date: 20 October 2011
BB

Members **OBJECTED** to this application. The wall is of an excessive height and not in keeping with the street scene.

Parish/Ward: Old Windsor Parish
Appn. Date: 2nd September 2011 **Appn No.:** 11/02397
Type: Full
Proposal: Detached garage in rear garden
Location: **Winton 22 St Andrews Close Old Windsor Windsor SL4 2QU**
Applicant: Mr Guy McLean
Determination Date: 28 October 2011
DJ

Members had **NO OBJECTION** to this application. It did raise concerns about its potential use in view of its size and it was asked that it should not be used for any commercial purpose and only for residential and domestic purposes. Members queried whether it would have any impact on the floodplain.

Parish/Ward: Old Windsor Parish
Appn. Date: 8th September 2011 **Appn No.:** 11/02407
Type: Full
Proposal: Construction of a detached dwelling and parking area, following demolition of existing bungalow
Location: **17 Ham Island Old Windsor Windsor SL4 2JY**
Applicant: Mr G Hume c/o **Agent:** Mr P N Robson - Robson Associates 1 Chestnut Drive Windsor SL4 4UT
Determination Date: 3 November 2011
ASL

Members had **NO OBJECTION** to this application but asked that as this application may attract S106 contributions that RBWM look at Old Windsor Parish Council's list for S106 contributions.

Parish/Ward: Old Windsor Parish
Appn. Date: 12th September 2011 **Appn No.:** 11/02483
Type: Full
Proposal: Part two storey part first floor front extension and porch
Location: **The Coach House 46 Burfield Road Old Windsor Windsor SL4 2LP**
Applicant: Mr Mohydeen Kandour c/o **Agent:** Mr Jonathon Smith - JS Designs 69 Rose Hill Binfield Berks RG42 5LH
Determination Date: 7 November 2011

Members had NO OBJECTION to this application.

11.130 ENVIRONMENT

The Lead Member updated us on current business. There is work needed to be done on various trees in the parish. This will be done subject to funds being available. Cllr Mrs J.K. Dawson proposed that we form a working group to work with the senior and junior football teams to ascertain their future needs. The Clerk would contact RBWM regarding any update on the Salt Bins.

11.131 POLICY & FINANCE

Payments List was approved.

The Lead Member for Policy & Finance outlined the current position with regard to the application to the Public Works Loan Board via the National Association of Local Councils for a £25 000 loan to cover work on rebuilding a section of the churchyard wall.

Councillors were reminded that they had agreed that this work be carried out at the time of the 2011/12 budget process and that it was agreed then that a £25 000 loan be applied for to the Public Works Loan Board for this purpose. A loan period of 10 years was agreed and the repayment terms were discussed and agreed and this was reflected in the budget document approved for 2011/12, currently in place. The Lead Member also reminded councillors of this at the Parish Council meeting held 23rd March 2011. Councillors were also reminded that it was the policy of the Council to fund these works by way of loans and it was proposed, seconded and unanimously resolved that the works be funded by way of loans drawn down from the Public Works Loan Board on the terms agreed in the budget and that the application process should proceed.

The Lead Member then went on to say that the reasons for presenting this information at this meeting was to ensure that the application, when submitted, fully complied with the terms laid down in the newly implemented process for applying for loans from the Public Works Loan Board. A sheet analysing the loan options was presented together with the options for the terms of repayment which covered the churchyard wall, the Old Windsor Community Hub and the replacement of the Crimp Hill Cemetery gates, all items covered in the 2010/11 Budget.

After discussion, it was proposed by the Lead Member for Policy & Finance that:

The application to borrow £25 000 for the Churchyard project be submitted to the Public Works Loan Board via the National Association of Local Councils at the earliest opportunity;
The loan period requested be 10 years;
The terms of repayment be in line with those reflected in the budget for 2011/12 and as shown on the analysis presented by the Lead Member;
That the decision to borrow be taken after borrowing approval had been received and the terms of the loan are clearly understood;
After further discussion, in addition, it was proposed that the same principles and processes be applied to the Old Windsor Community Hub and Crimp Hill Cemetery gates loan approval applications which will be submitted through NALC to the Public Works Loan Board later in the current Budget year.

The proposal was seconded by Cllr Andrews, Lead Member for the Environment and it was unanimously agreed that the Parish Council will proceed in line with this proposal.

11.132 AGENDA ITEMS FOR NEXT MEETING

Make a decision on the Aerial Runway

11.133 COUNCILLORS QUESTIONS AND COMMENTS

There were no questions.

11.134 NEXT MEETING

The next Meeting of the Council will be held on 5th October 2011 at 7.30pm in the Old Chapel Meeting Room.

CHAIRMAN

THE MEETING CLOSED AT 10.35pm