



Old Windsor Parish Council

John Lee – Clerk to the Council

Jubilee Hub
St Lukes Road
Old Windsor
Berkshire
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TO: ALL MEMBERS OF THE COUNCIL

Cllrs J. K. Dawson, M. V. Beer, J. Bhambra, D. Boresjo, W. Chan,
A. Horner, P. D. Jacques, L. C. Jones, J. Mynott and J. A. Tweedy

DATE: **10th May 2019**

Dear Sir/Madam,

You are hereby summoned to attend the **ANNUAL MEETING** of **THE PARISH COUNCIL** to be held in **THE OLD CHAPEL MEETING ROOM, CHURCH ROAD, OLD WINDSOR**, on **WEDNESDAY 15th May 2019**, at **7.30P.M.**, when it is proposed to transact the business specified in the following Agenda.

Yours faithfully,

JOHN LEE,

CLERK TO THE COUNCIL

AGENDA

- 1. Planning Applications, Payments List, Any other business**
- 2. Chairman's Report**
- 3. Clerks Report**
- 4. Lead Member for Finance Report**
- 5. Borough Councillors Report**



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DATE: **10th May 2019**

Dear Sir/Madam,

You are hereby summoned to attend the **ANNUAL STATUTORY MEETING** of **THE PARISH COUNCIL** to be held in **THE OLD CHAPEL MEETING ROOM, CHURCH ROAD, OLD WINDSOR**, on **WEDNESDAY 15th MAY 2019**, at **8.00P.M.** (or earlier/later if necessary) when it is proposed to transact the business specified in the following Agenda.

Yours faithfully,

JOHN LEE,

CLERK TO THE COUNCIL

AGENDA

1. **Apologies and Announcements.**
2. **To elect a CHAIRMAN of the PARISH COUNCIL for the ensuing year**
3. **To receive the CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE**
4. **To elect a VICE CHAIRMAN of the PARISH COUNCIL for the ensuing year**
5. **To consider the TERMS OF REFERENCE, FREQUENCIES and TIMES OF MEETINGS OF THE COUNCIL**
6. **To approve the ANNUAL AUDIT**
7. **For members to make a decision on co-opting Matthew Bennett back onto the council.**
8. **To appoint the LEAD MEMBER/DEPUTY LEAD MEMBER for POLICY AND FINANCE under the TERMS OF REFERENCE, FREQUENCIES and TIMES OF MEETINGS previously approved**

9. To review the role of and resolve action in respect of the appointment of the Councils Independent Internal Auditor
10. To appoint representatives to other bodies, as required, at this time as set out below:-
- | | |
|---|-------------------|
| MEMORIAL HALL MANAGEMENT COMMITTEE | 5 Representatives |
| OLD WINDSOR UNITED CHARITIES | 3 Representatives |
| LOCAL AUTHORITIES AIRCRAFT NOISE COUNCIL (LAANC) | 1 Representative |
| WINDSOR & MAIDENHEAD DISTRICT ASSOCIATION
OF LOCAL COUNCILS (DALC) | 2 Representatives |
| BERKSHIRE ASSOCIATION OF LOCAL COUNCILS (BALC) | 1 Representative |
| MANOR LODGE LIAISON COMMITTEE | 2 Representatives |
11. To appoint the signatories for the ensuing year

Subject to approval

**THE NEXT MEETING OF THE COUNCIL WILL BE
HELD ON WEDNESDAY 12th JUNE 2019**