



Old Windsor Parish Council

John Lee – Clerk to the Council

Jubilee Hub
St Lukes Road
Old Windsor
Berkshire
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Tel: 01753 868842
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TO: ALL MEMBERS OF THE COUNCIL

Cllrs J. K. Dawson, M. V. Beer, M. P. Bennett, J. Bhabra, D. Boresjo, W. Chan,
A. Horner, P. D. Jacques, L. C. Jones, N. J. Knowles, J. Mynott and J. A. Tweedy

DATE: 29th April 2021

Dear Sir/Madam,

You are hereby summoned to attend a **VIRTUAL ANNUAL MEETING** of **THE PARISH COUNCIL** to be held online on **WEDNESDAY 5th May 2021**, at **7.30P.M.**, when it is proposed to transact the business specified in the following Agenda.

Yours faithfully,

JOHN LEE,

CLERK TO THE COUNCIL

AGENDA

1. **Planning Applications, Payments List, to consider putting money into higher interest accounts plus any other business**
2. **Chairman's Report**
3. **Clerks Report**
4. **Lead Member for Finance Report**
5. **Borough Councillors Report**



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DATE: 29th April 2021

Dear Sir/Madam,

You are hereby summoned to attend a **VIRTUAL ANNUAL STATUTORY MEETING** of **THE PARISH COUNCIL** to be held on **WEDNESDAY 5th MAY 2021**, at **8.00P.M.** (or earlier/later if necessary) when it is proposed to transact the business specified in the following Agenda.

Yours faithfully,

JOHN LEE,

CLERK TO THE COUNCIL

AGENDA

1. Apologies and Announcements.
2. To elect a CHAIRMAN of the PARISH COUNCIL for the ensuing year
3. To receive the CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE
4. To elect a VICE CHAIRMAN of the PARISH COUNCIL for the ensuing year
5. To consider the TERMS OF REFERENCE, FREQUENCIES and TIMES OF MEETINGS OF THE COUNCIL
6. To appoint the LEAD MEMBER/DEPUTY LEAD MEMBER for POLICY AND FINANCE under the TERMS OF REFERENCE, FREQUENCIES and TIMES OF MEETINGS previously approved
7. To review the role of and resolve action in respect of the appointment of the Councils Independent Internal Auditor

8. To appoint representatives to other bodies, as required, at this time as set out below:-

MEMORIAL HALL MANAGEMENT COMMITTEE	5 Representatives
OLD WINDSOR UNITED CHARITIES	3 Representatives
LOCAL AUTHORITIES AIRCRAFT NOISE COUNCIL (LAANC)	1 Representative
WINDSOR & MAIDENHEAD DISTRICT ASSOCIATION OF LOCAL COUNCILS (DALC)	2 Representatives
BERKSHIRE ASSOCIATION OF LOCAL COUNCILS (BALC)	1 Representative
MANOR LODGE LIAISON COMMITTEE	2 Representatives

9. To appoint the signatories for the ensuing year

10. To consider and make a decision on adopting the new Code of Conduct

**THE NEXT MEETING OF THE COUNCIL WILL BE
HELD ON WEDNESDAY 16th JUNE 2021**

ANY MEMBER OF THE PUBLIC WISHING TO BE INVOLVED IN THESE MEETINGS THEN PLEASE EMAIL THE CLERK BEFORE 1PM ON THE 5th MAY 2021 AND YOU WILL BE SENT A LINK TO BE ABLE TO JOIN. WE WILL BE USING THE SOFTWARE CALLED "ZOOM" FOR THIS MEETING SO YOU WILL NEED TO HAVE A SUITABLE DEVICE TO BE ABLE TO USE THAT. IT IS AVAILABLE ON BOTH APP STORES AND BY GOING TO <https://zoom.us/download>