

# Old Windsor Parish Council

## MINUTES OF THE ANNUAL STATUTORY COUNCIL MEETING HELD REMOTELY ON WEDNESDAY 5<sup>th</sup> MAY 2021 AT 8.35 P.M

PRESENT: Cllrs J. K. Dawson, M. P. Bennett, J. Bhabra, D. Boresjo, W. Chan,  
A. Horner, L.C. Jones, J. Mynott, and J. A. Tweedy  
John Lee – Clerk to the Council

APOLOGIES: Cllrs. M. V. Beer and P. D. Jacques

### **01.21 ANNOUNCEMENTS**

There were no announcements.

### **02.21 TO ELECT A CHAIRMAN**

Cllr. Jones proposed Cllr. Dawson to be appointed to the position of Chairman of the Council. This was seconded by Cllr. Bhabra and there was nobody else proposed. All members were in favour. Cllr. Dawson accepted the position for the ensuing year.

### **03.21 DECLARATION OF ACCEPTANCE OF OFFICE**

Cllr. Dawson made her Declaration of Acceptance of Office.

### **04.21 APPOINTMENT OF A VICE CHAIRMAN**

Cllr. Knowles proposed Cllr. Tweedy to be appointed Vice Chairman. This was seconded by Cllr. Bennet with all members were in favour. Cllr. Tweedy accepted the position for the ensuing year.

### **05.21 TERMS OF REFERENCE, FREQUENCIES AND TIMES OF MEETINGS OF THE COUNCIL**

The Council approved the Meeting Dates and Frequencies prepared by the Clerk. Proposed by Cllr. Jones, seconded by Cllr. Tweedy with all members in favour.

### **06.21 APPOINTMENT OF A LEAD MEMBER AND DEPUTY LEAD MEMBER FOR POLICY AND FINANCE**

It was proposed by Cllr. Mynott, seconded by Cllr. Horner, that Cllr. Jones be appointed Lead Member for the ensuing Municipal Year. Cllr. Jones proposed Cllr. Mynott as Deputy Lead Member. This was seconded by Cllr. Knowles. All members were in favour.

### **07.21 APPOINTMENT OF THE COUNCILS INDEPENDANT INTERNAL AUDITOR**

Cllr. Jones proposed that the Council retain the services of Stuart Pollard of Auditing Solutions. This was seconded by Cllr. Mynott with all members in favour.

### **8.21 APPOINTMENT OF REPRESENTATIVES TO OTHER BODIES**

**MEMORIAL HALL MANAGEMENT COMMITTEE** **4 Representatives**  
Cllrs. Bennett, Dawson, Horner and Tweedy

**OLD WINDSOR UNITED CHARITIES** **3 Representatives**  
Cllrs. Dawson, Knowles and Tony Howell

**LOCAL AUTHORITIES AIRCRAFT NOISE COUNCIL** **1 Representative**  
Cllr. Beer (subject to agreement by Cllr. Beer)

**WINDSOR & MAIDENHEAD DISTRICT ASSOCIATION  
OF LOCAL COUNCILS** **2 Representative**  
Cllr. Dawson

**MANOR LODGE LIAISON COMMITTEE**

**2 Representatives**

Cllrs. Dawson, Mynott and Knowles (all subject to availability)

**9.21 TO APPOINT SIGNATORIES FOR THE ENSUING YEAR**

Members decided to keep the existing signatories.

**10.21 FOR MEMBERS TO DECIDE ON ADOPTING THE NEW CODE OF CONDUCT**

Members agreed to adopt the new Code of Conduct. Proposed by Cllr. Mynott, seconded by Cllr. Horner with all members in favour.

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CHAIRMAN

THE MEETING CLOSED AT 9.00pm

**THE NEXT MEETING OF THE COUNCIL**  
**IS ON THE 16<sup>th</sup> JUNE 2021**