

Old Windsor Parish Council

MINUTES OF THE COUNCIL MEETING HELD ON WEDNESDAY 5th JUNE 2024 AT 7.30 P.M

PRESENT: Cllrs J. K. Dawson, M.V. Beer, J.A. Blackmore, D. Boresjo, W. Chan, L.C. Jones,
P. D. Jacques, N.J. Knowles and J. Mynott

John Lee – Clerk to the Council

APOLOGIES: Cllrs. J. Grove

23.24 ANNOUNCEMENTS

There were no announcements.

24.24 PUBLIC QUESTION TIME

There was one member of the public present for planning.

25.24 MODEL CODE OF CONDUCT

Cllr. Jones and Cllr. Knowles declared personal interests in relation to all the applications to be considered at this meeting as a member/deputy member of the Windsor Development Control Panel of the Borough Council and declared that they would not vote or make a final decision on any of them at this meeting.

26.24 MINUTES OF THE ANNUAL COUNCIL MEETINGS HELD ON THE 8th MAY 2024

The minutes were approved as a true record and were signed by the Chairman. Proposed by Cllr. Blackmore and seconded by Cllr. Jones. All members were in favour.

27.24 MATTERS ARISING FROM THE ABOVE MINUTES

Cllr. Beer would like to see representatives listed for the Flood Liaison Group.

28.24 POLICY & FINANCE

The payments list was proposed by Cllr. Jones and seconded by Cllr. Mynott with all members in favour.

Members were all in favour of accepting the Annual Internal Audit Report 2024. Proposed by Cllr. Jones and seconded by Cllr. Mynott.

Members were all in favour of accepting Section 1 of the Annual Governance and Accounting Return 2024 after reviewing it. Proposed by Cllr. Jones and seconded by Cllr. Mynott.

Members were all in favour of accepting the Section 2 of the Annual Governance and Accounting Return 2024 after reviewing it. Proposed by Cllr. Jones and seconded by Cllr. Mynott.

29.24 ESTATES AND ENVIRONMENT

The Clerk informed members that Robin Willis Way barrier had been having issues. Spiders and a damaged ram were the reasons and hopefully both will be sorted shortly. The Parish Church wall has now been repaired. The long wait before starting repair was down to us having to wait for the Oxford Diocese to give us a faculty enabling us to do the work.

30.24 PLANNING APPLICATIONS

Ward:	Old Windsor	
Parish:	Old Windsor Parish	
Appn. Date:	9th May 2024	Appn No.: 24/01000
Type:	Works To Trees Covered by TPO	
Proposal:	(T7) Holm Oak - reduce the crown by 1.5-2m leaving the crown at a height of 10m and spread of 10m and install cobra bracing system at 5m high. (005/1965/TPO).	
Location:	Burfield Lodge West Burfield Road Old Windsor Windsor SL4 2LH	
Applicant:	Miss Ruth Schofield	
Determination Date:	4 July 2024	

Members would like this application to be decided by the RBWM Arboricultural Officer

Ward: Old Windsor
Parish: Old Windsor Parish
Appn. Date: 10th May 2024 **Appn No.:** 24/01089
Type: Full
Proposal: Change of use from Dry Cleaner (Class E) to Cafe and Restaurant (Class E) and installation of extraction flue to rear elevation.
Location: **Roseland Dry Cleaners 2 Wheatsheaf Parade St Lukes Road Old Windsor Windsor SL4 2QH**
Applicant: Mr A Aksahin **c/o Agent:** Mr Sinan Ay Sayar Design 14 Marsh Close Waltham Cross EN8 7JF
Determination Date: 5 July 2024
DAB

Members OBJECTED to this application

1. All of the Wheatsheaf Parade shopping area is a 20 minute's stay limit that is in operation for 24hrs a day. This area is well used and busy most of the time with residents of Old Windsor and people from other areas utilising the 20 minute stay to 'pop in' to the current outlets.
2. There is no on-site parking for this unit and there is a shared delivery area at the rear of the parade that narrows considerably towards this unit as can be seen by the pictures provided by the applicant. This means the owners and staff of this unit will have nowhere to park and will end up using nearby residents parking spaces.
3. There is also a row of separately let garages requiring 24 hour access in this delivery area. Some of them hold stock for the shops in the parade.
4. The requirement for commercial waste bins will increase should the proposed change of use be granted and there is limited space to house them. The bins shown on the plans would be too small for the proposed change of use. The commercial waste bins required would take up much more space.
5. Old Windsor Neighbourhood Plan Policy OW11 states that 'any commercial development should provide off street parking for their workforce that meets the requirement of the RBWM Parking Strategy or any successor document We do not believe that this change of use adheres to the stated parking requirements for 'Food and Drink' or 'Food Retail'

Ward: Old Windsor
Parish: Old Windsor Parish
Appn. Date: 14th May 2024 **Appn No.:** 24/01112
Type: Full
Proposal: Detached outbuilding to be used ancillary to the main dwelling.
Location: **5 Queens Close Old Windsor Windsor SL4 2PP**
Applicant: Mr Chris Knight
Determination Date: 9 July 2024
RVS

Members had NO OBJECTION to this application. Cllr. Mynott declared an interest and took no part in the decision making.

Ward: Old Windsor
Parish: Old Windsor Parish
Appn. Date: 9th May 2024 **Appn No.:** 24/01131
Type: Cert of Lawfulness of Proposed Dev
Proposal: Certificate of lawfulness to determine whether the proposed single storey detached outbuilding is lawful.
Location: **Priory Cottage Church Road Old Windsor Windsor SL4 2JW**
Applicant: Mr And Mrs D Farebrother **c/o Agent:** Mr David Donohoe 7 Sussex Houses Victoria Road Farnham Common Slough SL2 3PF
Determination Date: 4 July 2024

Members OBJECTED to this application

The proposed development is in the Green Belt, a Scheduled Ancient Monument Site and a Conservation Area and thus should not be allowed.

The applicant states that it does not contain a scheduled monument which is a bit misleading as it is clearly within a Scheduled Ancient Monument Site (<https://historicengland.org.uk/listing/the-list/list-entry/1006995>) and would only be around 90m across open land from the site of the Saxon Royal Palace.

The current new build property was increased in size by 60m² or 25% over the previous property and this application would increase it by a further 50m² if allowed.

The application is contrary to the Old Windsor Neighbourhood Plan policy OW10: Archaeological Assets

and the RBWM Adopted Local Plan policy HE1.

31.24 CHAIRMANS REPORT

The Chair had a discussion with members regarding the flooding earlier in the year.

32.24 BOROUGH COUNCILLORS REPORTS

There were no reports from the Borough Councillors for this meeting.

33.24 COUNCILLORS REPORTS, QUESTIONS AND COMMENTS

Cllr. Beer was concerned that the EA were not attending meetings during the pre-election period.

34.24 NEXT MEETING

The next Meeting of the Council will be held at the Parish Meeting Room on the 3rd July 2024 at 7.30pm.

CHAIRMAN

THE MEETING CLOSED AT 8.45pm